Integrated SMS System	REVISI :
	Tanggal Terbit : 09/02/2024
USER MANUAL	PROJECT ID:
Modul Customer Data	

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# Referensi dan Revisi

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# Daftar Isi

Referensi dan Revisi	2
Daftar Isi	3
1. Login ke Aplikasi	5
1.1 Form Login	5
1.2 Pesan Kesalahan	5
1.3 Login Berhasil	6
2. Customer Data	7
2.1 Customer	7
2.1.1 Tab Customer List	7
2.1.2 Tab Customer Info	14
2.1.3 Tab Contact Detail	17
2.1.4 Tab Additional Information	19
2.2 Account	24
2.2.1 Tab Account List	24
2.2.2 Tab Account	
2.2.3 Tab Finance	34
2.2.4 Tab Billing	35
2.2.5 Tab Service Address	
2.2.6 Tab Additional Information	
2.2.7 Tab Suspension	41
2.2.8 Tab Adjustment	41
2.2.9 Tab Invoice	42
2.2.10 Tab One-Time Charges	43
2.3 Subscription	
2.3.1 Tab List Product	
2.3.2 Tab Product	76
2.3.3 Tab Status	78
2.3.4 Tab Finance	79
2.3.5 Tab Attributes	84
2.3.6 Tab Services Addresses	85
2.3.7 Tab Price Plan	87
2.3.8 Tab Override Price	
2.3.9 Tab Promo	89
2.4 Integrated Query	92
2.4.1 Tab Integrated Query	92
2.4.2 Tab Customer	93
2.4.3 Tab Account	

# 1. Login ke Aplikasi

# 1.1 Form Login

Untuk mengakses aplikasi Integrated SMS System (SMS) user diharuskan untuk login terlebih dahulu. Berikut adalah tampilan form Login Aplikasi Integrated SMS System (SMS).

	Username	
	username	
	Password	
	password	
	login	
Isikan username da	n password di field yang tersedia, kemudan klik tomb	login

# 1.2 Pesan Kesalahan

Pesan Kesalahan akan muncul jika user memasukkan username atau password yang salah, atau masa berlaku user sudah habis. Ulangi input username dan password dengan benar untuk masuk ke aplikasi. Jika masa berlaku aplikasi habis, hubungi administrator untuk aktivasi kembali. Berikut adalah tampilan pesan kesalahan :



# 1.3 Login Berhasil

Jika login yang dilakukan berhasil, selanjutnya akan tampil halaman Home Aplikasi seperti berikut :



Form yang ditampilkan di atas berisi modul-modul yang dapat diakses oleh user. Setiap user memiliki hak akses yang berbeda – beda tergantung dari role yang diberikan. Hak akses mempengaruhi pada tampilan menu yang disediakan beserta 'kemampuan' user dalam setiap menunya (read only, bisa submit, dll).

# 2. Customer Data

Customer data merupakan fasilitas untuk menangani data-data terkati customer yang ada di sistem. Customer Data terdiri dari menu berikut :



# 2.1 Customer

Merupakan fasilitas untuk menyimpan, mengedit, dan menghapus data Customer.

1. Setelah berhasil login, pilih menu Customer Data > Customer



2. Kemudian akan tampil halaman Customer yang terdiri dari empat tab.

# 2.1.1 Tab Customer List

3. Berikut adalah tampilan tab Customer List

stomer List Cu	stomer Info Contact Detail Addition	nal Information			
	✓ Searching	Search	Reset Search	H	- 6
ustomer ID	Customer Name	Customer Type	Customer Category	Market Segment	Action
+ 10000686	SATRIA INDRAPRASTA	REGULAR	RESIDENTIAL	PERUMAHAN	1
+ 10000879	STEFANUS WINARDI	REGULAR	RESIDENTIAL	PERUMAHAN	1
+ 10001035	KRESNA PIET WIRYAWAN	GROUP OF EMPLOYEE	RESIDENTIAL	GEDUNG / KANTOR	1
+ 10001753	ROBBY KURNIAWAN	GROUP OF EMPLOYEE	RESIDENTIAL	PERUMAHAN	1
+ 10001879	RR ANNISA MAHARANI /120288023	TRANSVISION EMPLOYEE	RESIDENTIAL	PERUMAHAN	1
+ 10001984	RUDI GESTANTO	GROUP OF EMPLOYEE	RESIDENTIAL	PERUMAHAN	1
+ 10002042	RENDY PUTRAMA	GROUP OF EMPLOYEE	RESIDENTIAL	PERUMAHAN	1
+ 10002152	YUNI LASTIANTO	VVIP	RESIDENTIAL	PERUMAHAN	1

4. Untuk melakukan pencarian, pilih drop down, lalu masukan kata pencarian di Field searching.

Lalu klik tombol Customer Data / Customer	Search . Sistem akan m	enampilkan list data	a berdasarkan h	nasil pencaria	เท.
Customer List Custo	mer Info Contact Detail Additional	Information			
Customer ID					
Customer Name	ame	Customer Type	Customer Category	Market Segment	Action
+ 10000686	SATRIA INDRAPRASTA	REGULAR	RESIDENTIAL	PERUMAHAN	1

#### A. Tambah Data

5. Untuk melakukan penambahan data Customer, klik tombol +

Cu	stomer Data / Cu	istomer									
	Customer List	Customer Info C	Contact Detail	Additional Inform	nation						
		~	Searching		Search	R	eset Search		E	+	දා   දා
	Customer ID	Customer Name	e	Cust	omer Type		Customer Cat	egory	Market Segment		Action

6. Lalu muncul form create customer

mer Data / Custo	ner	
t Customer	Create Customer	
	1	2
	Customer	Contact Detail
Customer ID *		
10545732		
Parent Customer I	Reference	
Customer Type *		
- Pilih Custome	r Type -	
Invoicing Compan	y *	
- Pilih Invoicing	Company -	
Market Segment *		
- Pilih Market S	egment -	
Customer Categor	у *	_
Notes		
		Next

Isi field-field yang tersedia sesuai dengan keterangan berikut :

Isi field yang tersedia sesuai dengan penjelasan berikut :

- Customer ID (\*) : berisi informasi Customer ID. Otomatis terisi
- Parent Customer Reference : Klik , lalu akan muncul list Parent Customer Reference.

Pilih salah satu data dengan klik Choose

- Customer Type (\*) : Pilih data customer typre. Mandatory
- Invoicing Company (\*) : Pilih data Invoicing Company. Mandatory
- Market Segment (\*) : Pilih Market Segment. Mandatory

Next

Customer Category (\*) : Klik , lalu akan muncul list Customer. Pilih salah satu data

dengan klik

• Notes : Isi dengan catatan.

Kemudian klik tombol

Customer Create Custom	ner				
	1			2	
	Customer			Contact Detail	
Customer ID			Country *		
10545732			Indonesia		C
Title *			Line Address 1 *		
- Pilih Title -		~	Enter Line Address 1		
First Name *			Line Address 2		
			Enter Line Address 2		
Last Name			Line Address 3		
			Enter Line Address 3		
Provider *			City *		
		Q	Enter City		
Contact Type *			Province *		
- Pilih Contact Type -		~	Enter Province		
Email *			ZIP Code *		
			Enter ZIP Code		
Day Time Phone No*	Ext		Mobile Number		
Position Name *			Department Name		
Fax No			Evening Time Phone No*	Ext	
			Notes		

#### 7. Selanjutnya akan tampil form Contact Detail

Isi field-field yang tersedia sesuai dengan keterangan berikut :

Isi field yang tersedia sesuai dengan penjelasan berikut :

- Customer ID : berisi informasi Customer ID. Otomatis terisi
- Title (\*) : Pilih title. Mandatory
- First Name (\*) : Isikan dengan First Name. Mandatory
- Last Name : Isikan dengan Last Name

Provider (\*) : Klik
 , lalu akan muncul list Provider. Pilih salah satu data dengan klik
 Choose

Contact Type (\*) : Pilih tipe kontak

- Email (\*) : Isikan dengan alamat email
- Day Time Phone No (\*) : Isikan dengan Nomer telepon siang hari. Mandatory
- Ext : Isikan dengan no extension
- Position Name (\*) : Isikan dengan nama posisi. Mandatory
- Fax No : Isikan dengan nomer Fax
- Country (\*) : Klik , lalu akan muncul list Provider. Pilih salah satu data dengan klik

Choose

- Line Address 1 (\*) : Isikan dengan Alamat Baris 1. Mandatory
- Line Address 2 : Isikan dengan Alamat Baris 2
- Line Address 3 : Isikan dengan Alamat Baris 3
- City (\*) : Isikan dengan nama kota. Mandatory
- Province (\*) : Isikan dengan nama provinsi. Mandatory
- Zip Code (\*) : Isikan dengan kode pos. Mandatory
- Mobile Number : Isikan dengan nomer HP
- Department Name : Isikan dengan nama department
- Evening Time Phone No (\*) : Isikan dengan nomer telepon malah hari. Mandatory
- Ext : Isikan dengan nomer ekstension

Kemudian klik tombol

Finish

8. Jika penambahan data customer berhasil akan muncul notifikasi sukses.

#### **B. Modify Data**

↓ Untuk melakukan perubahan data, klik tombol 🖉 pada data yang akan diubah

Customer List	Customer Info	Contact Detail	Additional Information					
Customer ID	~	Searching		Search	Reset Search		+	¢
Customer ID	Custo	mer Name	Customer Type		Customer Category	Market Segment		Action
+ 105457	32 ANNA	CUSTOMER	TRANSVISION EMPLOYE	E	SILVER	RELATED		

Lalu akan tampil form modify data seperti berikut :

t Customer	Edit Customer		
			_
		1	2
		Customer	
Customer ID *	÷		
10545732			
Devent Overter	Deferrer		
Parent Custor	ner Reference		
Customer Typ	e *		
TVEMP			
Invoicing Com	npany *		
Triklin Rek	atama		
Market Segme	ent *		
RELATED			
Customer Cat	egory *		
SILVER			
Notes			
new custon	ner		

Lakukan perubahan data dengan mengisi field-field yang tersedia di form, kemudian klik tombol



Selanjutnya akan tampil form modify Contact Detail.

ist Customer	Edit Customer					
		1			2	
	Cu	Istomer			Contact Detail	
Customer ID				Country *		
10545732				INDONESIA		a
Title *				Line Address 1 *		
Ny.			~	JI addr1		
First Name *				Line Address 2		
ANNA				addr2		
Last Name				Line Address 3		
CUSTOMER				addr3		
Provider *				City *		
Transvision			Q	city		
Contact Type *				Province *		
Company C	ontact		~	province		
Email *				ZIP Code *		
ana@gmail.o	com			40000		
Day Time Phon	ne No*	Ext		Mobile Number		
3131212		1234		12121212		
Position Name	*			Department Name		
Marketing				Sales		
Fax No				Evening Time Phone No*	Ext	
11223344				123321`1	3212	
				Notes		
				tes new customer	_	

Lakukan perubahan data dengan mengisi field-field yang tersedia di form, kemudian klik tombol

Next

4 Jika update data customer berhasil disimpan akan muncul notifikasi sukses

#### C. Hapus Data

Untuk menghapus data customer, klik tombol mada data yang akan dihapus

stomer Data / Cu	stomer							
Customer List	Customer Info	Contact Detail	Additional Information					
Customer Nam	e	~ ANNA		Search	Reset Search		+	G
Customer ID	Cus	tomer Name	Customer Type		Customer Category	Market Segment		Actio
+ 105457	32 ANI	A CUSTOMER	TRANSVISION EMPLOYE	E	SILVER	RELATED		Ø
Page 1 of 1 ( 1 i	records)					Previous	1	Nex

4 Lalu akan tampil notifikasi untuk hapus data. Klik tombol Yes untuk hapus data



↓ Jika data berhasil dihapus, data akan hilang dari grid.

#### 2.1.2 Tab Customer Info

Informasi detil customer dapat dilihat di Tab Customer Info. Pada tab Customer List, klik salah satu data. Kemudian klik tab Customer Info

Customer Data / Customer							
Customer List Customer	Info Contact Detail	Additional Information					
Customer Name	~ ANNA		Search	Reset Search		+	Ş
Customer ID	Customer Name	Customer Type		Customer Category	Market Segment		Action
+ 10545732	ANNA CUSTOMER	TRANSVISION EMPLOYE	E	SILVER	RELATED		1

↓ Lalu akan tapil halaman Customer Info seperti berikut :

Customer Data / Cu	istomer		
Customer List	Customer Info C	ontact Detail Additional Information	
		Customer Info	
	Customer ID *	10545732	
	Name	ANNA CUSTOMER	
Parer	nt Customer Reference		
	Customer Type	TVEMP	
	Customer Category	SILVER	
	Provider	Transvision	
	Invoicing Company	Triklin Rekatama	
	Market Segment	RELATED	
	Notes	new customer	
			🖉 Modify

## A. Modify Data

Jika ingin melakukan perubahan data, klik tombol
Modify
Lalu akan tampil form
Modify Customer Info seperti berikut :

Customer ID *	10545732	
Name	ANNA	ER
Parent Customer IDerence		Q
Customer Type	TVEMP	Q
Customer Category	SILVER	Q
Provider	Transvision	Q
Invoicing Company	Triklin Rekatama	Q
Market Segment	RELATED	Q
Notes	new customer	

Lakukan perubahan data dengan mengisi field-field yang tersedia di form sesuai dengan keterangan berikut :

- Customer Ref : berisi informasi Customer Ref. Otomatis terisi
- Name : Isikan dengan First Name dan Last Name
- Parent Customer Reference : Klik , lalu akan muncul list Parent Customer Reference.

Pilih salah satu data dengan klik

- Customer Type : Klik , lalu akan muncul list Customer Type. Pilih salah satu data dengan klik Choose
- Customer Category: Klik , lalu akan muncul list Customer Category. Pilih salah satu data dengan klik 
   Choose
- Provider : Klik , lalu akan muncul list Provider. Pilih salah satu data dengan klik
   Choose



- Market Segment : Klik , lalu akan muncul list Market Segment. Pilih salah satu data dengan klik 
   Choose
- Notes : Isikan dengan catatan

Kemudian klik tombol Submit untuk menyimpan perubahan data..

# 2.1.3 Tab Contact Detail

↓ Informasi detil kontak dapat dilihat di Tab Contact Detail.

Customer Data / Cu	istomer			
Customer List	Customer Info	Contact Detail	Additional Information	
			Custome	er Info
	Customer ID	* 10545732		

4 Lalu akan tampil halaman Contact detail seperti berikut :

ustomer Data / Cust	tomer					
Customer List	Customer Info	Contact Detail	Additional Information	1		
			Conta	ict Detail		
Name (Fi	irstname/Lastname)	ANNA		CUSTOMER		
	Address	Jl addr1 add	r2 addr3 city province 400	00 INDONESIA		
	Email	ana@gmail.c	com			
	Daytime Tel & Ext	3131212		1234		
	Position Name	Marketing				
	Evening Tel & Ext	123321`1		3212		
	Department Name	Sales				
	Mobile Tel	12121212				
	Fax No	11223344				
	Notes	tes new cust	omer			
						🖉 Modify

# A. Modify Data

Jika ingin melakukan perubahan data, klik tombol
 Modify
 Lalu akan tampil form
 Modify Contact Detail seperti berikut :

Name	ANNA	
Address1	Jl addr1	
Address2	addr2	
Address3	addr3	
City	city	
Province	province	
Zipcode	40000	
Country	INDONESIA	Q
Email	ana@gmail.com	
Daytime Tel & Ext	3131212 1234	
Position Name	Marketing	
Evening Tel & Ext	123321`1 3212	
Department Name	Sales	
Mobile Tel	12121212	
Fax No	11223344	
Notes	tes new customer	

Lakukan perubahan data dengan mengisi field-field yang tersedia di form. Kemudian klik tombol Submit untuk menyimpan perubahan data.

# 2.1.4 Tab Additional Information

4 Informasi tambahan dapat dilihat di Tab Additional Information. Klik tab Additional Information

Customer Data / Customer				
Customer List Customer Info	Contact Detail	Additional Information		
		Contact	t Detail	
Name (Firstname/Lastname)	ANNA		CUSTOMER	
Address	Jl addr1 addr2	addr3 city province 40000	INDONESIA	
Email	ana@gmail.co	m		

Lalu akan tampil halaman Additional Information yang berisi list data additional :

ustomer List	Customer Info	Contact Detail	Additional Informat	tion				
		✓ Searching			Search		+	¢
Attribute Type		Value 1	Value 2	Valid From	Valid To	Notes	Action	

#### A. Tambah Data

4 Klik tombol + untuk melakukan penambahan data

Customer List Custom	ner Info Contact Deta	il Additional Inf	ormation			
	<ul> <li>✓ Searchi</li> </ul>	ng		Search		+
Attribute Type	Value 1	Value 2	Valid From	Valid To	Notes	Action

4 Lalu akan tampil form tambah Additional Information seperti berikut :

lditional Attribute	
Additional Information	
Create Attribute	
Attribute Type *	
	Q.
Valid From*	
hh / bb / tttt	
Valid To	
hh / bb / tttt	
Value 1*	
Value 2	
Notes	

Isi field-field yang tersedia sesuai dengan keterangan berikut :

- Attribut Type (\*) : Klik , lalu akan muncul list Attribut Type. Pilih salah satu data dengan klik
- Valid From (\*) : Pilih tanggal valid from. Mandatory
- Valid To : Pilih tanggal Valid To
- Value 1 (\*) : Isikan dengan nilai 1. Mandatory
- Value 2 : Isikan dengan nilai 2
- Notes : Isikan dengan catatan

Kemudian klik tombol Save changes untuk menyimpan data

#### **B. Modify Data**

 Untuk melakukan perubahan data, klik tombol 🌌 pada data yang akan diubah.

stomer Data / Custo	omer								
Customer List	Customer Info	Contact Detail	Additiona	I Information					
	~	Searching				Search		+	¢
Attribute Type		Value 1		Value 2	Valid From	Valid To	Notes		Action
No Telepon Mobile		08756565756			2024-01-01	2024-02-10	no hp		

Lalu akan muncul form Edit Additional Information seperti berikut :

ustomer Data / Customer			
Additional Attribute			•
Moditional Information			
Edit Attribute			
Attribute Type *			
No Telepon Mobile			
Valid From*			
01/01/2024			
Valid To			
02/10/2024			
Value 1*			
08756565756			
Value 2			
Notes			
no hp			
		c	ancel Save changes

Lakukan perubahan data dengan mengisi field-field yang tersedia di form. Kemudian klik

Save changes untuk menyimpan data.

# C. Hapus Data

↓ Untuk menghapus data, klik tombol <sup>1</sup> pada data yang akan dihapus

stomer Data / Cu	stomer								
Customer List	Customer Info	Contact Detail	Additiona	l Information					
	~	Searching				Search		+	¢
Attribute Type		Value 1		Value 2	Valid From	Valid To	Notes		Action
No Telepon Mobi	ile	08756565756			2024-01-01	2024-02-10	no hp		

**4** Kemudian akan muncul notifikai hapus data. Klik Yes untuk menghapus data.

# Are you sure to delete this data? $^{ imes}$



4 Jika data berhasil dihapus, data akan hilang dari grid.

# 2.2 Account

Merupakan fasilitas untuk menyimpan, mengedit, dan menghapus data Account. Terdapat juga fitur untuk terminate account

4 Untuk mengakses menu Account. Klik menu Customer Data > Account



✤ Kemudian akan tampil halaman Account tab Account List Seperti Berikut :

Customer Data / Account			
Account List Account Fin	nance Billing Service Addre	ss Additional Information Suspension Adjustme	ent Bills One-time Charges
	✓ Searching	Search Reset Search	Action ~ ශ්
Customer ID	Account Num	Account Name	Account Status Action
+ 10440020	1044002003	Ninung	Active
+ 10539991	1053999104	anto suprianto	Active
+ 10452202	1045220203	testes	Active
+ 10396758	10396758	CIPTO PRASATYA	Active
+ 10396825	10396825	I MADE SETIADI ST M SIS	Active
+ 10396989	10396989	NOVI MENTARY	Active
+ 10397073	10397073	HENDY ADISUMARTO	Active
+ 10397149	10397149	HANA HANIFAH	Active

# 2.2.1 Tab Account List

4 Untuk melakukan pencarian, pilih drop down, lalu masukan kata pencarian di Field searching.

Lalu klik tombol Search . Sistem akan menampilkan list data berdasarkan hasil pencarian.

Customer Data / Account								
Account List Account	Finance Billing Ser	vice Address Additional Ir	nformation	Suspension Ad	ljustment Bill:	s One-time Ch	arges	
			Search	Reset Search			+	්
Account Number	: Num	Account Name			Account Status	1	A	ction
T 10333710	100000010	SUSIATI PRIMADIANA			Active		Ø	
+ 10329767	10329767	MARLINA INDRIYANI			Disconnect		Ø	
+ 10324994	10324994	ERLAND HENDRIATNA			Active		Ø	

#### A. Tambah Data

↓ Untuk melakukan penambahan data Account, klik tombol Action > + Create Account

Customer Data / /	Account												
Account List	Account	Finance	Billing	Service Addres	ss Additional Inform	nation	Susp	ension Adjus	tment In	voice	One-time	Charges	
		~	Searchin	Ig		Search		Reset Search				Action ~	¢
Customer ID		Account	Num		Account Name				Account	Status		+ Create A	ccount

4 Lalu akan muncul form Create account, yang terdiri dari 4 tab seperti berikut :

Customer Data / Account			
Account List Create Account			
1	2	3	4
Account and Tax			
Customer Ref *		Contracted Point of Supply *	
	Q	- Choose Contracted Point of Supply -	~
Account Name *		Tax Status *	
		- Choose Tax Status -	~
Account Status *			
- Choose Account Status -	~		
Account Go To Live *			
21 / 10 / 2023	<b>•</b>		
			Next

Isi field-field yang tersedia di form 1 : Account and Tax sesuai dengan keterangan berikut :

- Customer Ref \* : Klik , lalu akan muncul list Customer Ref. Pilih salah satu data dengan klik . Mandatory
- Account Name \* : Isikan dengan nama akun. Mandatory
- Account Status \* : Pilih status akun. Mandatory

- Account Go To Live \* : Pilih tanggal akun live. Mandatory
- Contracted Point of Supply \* : Pilih status apakah Taxable, atau Non Taxable.
- Tax Status \* : Pilih status pajak

Setelah semua field diisi, kemudian klik tombol Next

↓ Lalu akan muncul form tab 2 : Finance seperti berikut :

Customer Data / Account			
Account List Create Account			
1	2	3	4
Account and Tax	Finance		
Account Currency *			
- Choose Account Currency -			~
Information Currency			
- Choose Account Currency -			~
Next Bill Date *			
02/01/2024			
Back			Next

Isi field-field yang tersedia di form 2 : Finance sesuai dengan keterangan berikut :

- Account Currency \* : Pilih mata uang untuk akun. Mandatory
- Information Currency \* : Pilih Informasi terkait mata uang. Mandatory
- Next Bill Date \* : Pilih tangaal bil selanjutnya

Setelah semua field diisi, kemudian klik tombol Next

Lalu akan muncul form tab 3 : Billing Contact seperti berikut :

omer Data / Account			
ccount List Create Account			
1	2	3	4
Account and Tax	Finance	Billing Contact	
Account Num *		Use an existing	
1054573201			C
First Name		Country *	
Last Name		Line Address 1 *	
		Enter Line Address 1	
Email		Line Address 2	
		Enter Line Address 2	
Mobile Number		Line Address 3	
		Enter Line Address 3	
Contact Type*		City *	
- Choose Contact Type -		← Enter City	
		Province *	
		Enter Province	
		Zip Code	
		Enter ZIP Code	
Back			Next

Isi field-field yang tersedia di form 3 : Billing Contact sesuai dengan keterangan berikut :

- Account Num \* : berisikan infoimasi Account Num. Otomatis terisi ketika membuka tab Billing Contract
- First Name : Isikan dengan first Name
- Last Name : Isikan dengan last name
- Email : Isikan dengan alamat email
- Mobile Number : Isikan dengan no mobile
- Contact Type \* : Pilih tipe kontak. Mandatory
- Use an Existing : Jika alamat sudah tersimpan sebelumnya, dapat gunakan fitur Use an Existing untuk mengisi field-fiel yang tersisa. Klik

Pilih salah satu data dengan klik Choose . Mandatory

- Coutry \* : Pilih Negara. Akan otomatis terisi jika sudah memilih data di field Use an Existing
- Line Address 1 \* : Isikan dengan Alamat baris 1. Akan otomatis terisi jika sudah memilih data di field Use an Existing
- Linre Address 2 : Isikan dengan alamat baris 2. Akan otomatis terisi jika sudah memilih data di field Use an Existing
- Line address 3 : Isikan dengan alamat baris 3. Akan otomatis terisi jika sudah memilih data di field Use an Existing
- City : Isikan dengan nama kota. Akan otomatis terisi jika sudah memilih data di field Use an Existing
- Province \* : Isikan dengan nama provinsi. Akan otomatis terisi jika sudah memilih data di field Use an Existing
- Zip Code : Isikan dengan kode pos

Setelah semua field diisi, kemudian klik tombol

Next

#### Lalu akan muncul form tab 4 : Billing Detail

Customer Data /	Account						
Account List	Create Account						
					_		
	1	2		3		4	
1	Account and Tax	Finance		Billing Contact		Billing Detail	
Bill Periode	*			Payment Channel Company			
1		\$ M - Monthly	~				~
Payment Me	ethod *			Payment Channel Issuer			
Payment	Gateway		~				~
Bill Style *				Card Number			
Standard	Style		~				\$
Credit Class	*			Card Valid To	CVV		
Standard	credit segment		~				
				Name on Card			
				Invoice Delivery Method *			
							~
Bi	ack					Finish	

Isi field-field yang tersedia di form 4 : Billing Detail sesuai dengan keterangan berikut :

- Bill Periode \* : Pilih Bill Periode
- Payment Gateway \* : Pilih payment gateway
- Bill Style : Pilih Bill Stlyle
- Credit Class : Pilih Credit Class
- Payment Channel Company : : Pilih Channel Compony
- Payment Channel Issuer : Pilih Payment CHannel Issuer
- Card Number : Isikan dengan no kartu
- Card Valid to : Isikan dengan tanggal valid to
- CVV : Isikan dengan no CVV
- Name on Card : Isikan dengan nama dari kartu
- Invoide delivery method : Pilih metode deliver invoice

Setelah semua form diisi, klik Finish untuk menyimpan data Account

4 Jika data account berhasil disimpan. Data akan muncul di thread

#### **B. Modify Data**

4 Untuk melakukan perubahan data, klik tombol 🖉 pada data yang akan diubah

Customer Data / Accou	Int										
Account List Ac	ccount Fina	nce Billing	Service Addres	s Ac	dditional Inform	ation Su	Ispension	Adjustment	Bills		
One-time Charges											
Account Number	~	1054573201			Search	Reset Se	arch		Action	~	¢
Customer ID		Account Num		Account N	Name		Account S	tatus		A	ction
+ 10545732		1054573201		Anna Account			Active				

↓ Lalu akan tampil form modify data seperti berikut :

Modify Account			
1	2	3	4
Account and Tax			
Customer ID *		Contracted Point of Supply *	
10545732	Q	Taxable	
Account Name *		Tax Status *	
Anna Account		Tax Exclusive	
Account Status *			
Active - Active	~		
Account Go To Live *			
01/16/2024			

Lakukan perubahan data dengan mengisi field-field yang tersedia di form. Kemudian klik

	Next
tombol	

♣ Selanjutnya akan tampil form di tab 2 : Finance

7	2	3	4
Account and Tax	Finance	Billing Contact	
Account Currency *			
Indonesian Rupiah			
Information Currency			
Indonesian Rupiah			
Next Bill Date *			
02/01/2024			
Back			Next
		Nex	ct

✤ Selanjutnya akan tampil form di tab 3 Billing Contract

count List Mod	ify Account			
1		2	3	4
Account ar	nd Tax	Finance	Billing Contact	
Account Num *			Use an existing	
1054573201				
First Name			Country *	
Anna			INDONESIA	
Last Namo				
Cust			Jl addr1	
Email			Line Address 2	
anna@gmail.com			addr2	
085720536460			Line Address 3	
000720000100			addio	
Contact Type*			City *	
Billing		~	city	
			Province *	
			province	
			Zip Code	
			40000	
Back				Next

4 Selanjutnya akan tampil form tab 4 Billing Detail

count List	Modify Account					
	1	1	2	3		4
Ac	count and Tax	Fina	ance	Billing Contact		Billing Detail
Bill Periode *				Payment Channel Company		
1		Monthly	~	REKENING BCA		
Payment Me	thod *			Payment Channel Issuer		
CASH			~			
Bill Style *				Card Number		
Standard	Style		~	123121221		
Credit Class	*			Card Valid To	CVV	
Standard	credit segment		~	February 2024	****	
				Name on Card		
				anna		
				Invoice Delivery Method *		
				Email & Whatsapp		
Ba	ck					Finish

4 Jika data berhasil disimpan, perubahan data akan tersimpan ke database

#### C. Hapus Data

Untuk menghapus data Account, klik tombol mada data yang akan dihapus

Customer Data / A	Account											
Account List	Account F	inance	Billing	Service Addre	ss A	dditional Inform	nation S	Suspension	Adjustment	Bills		
One-time Charge	es											
Account Number	r	~	1054573201			Search	Reset S	earch		Action	~	¢
Customer ID		Acc	ount Num		Account	Name		Accoun	t Status		A	ction
+ 10545732		105	4573201		Anna Aco	count		Active			Ø	

Lalu akan tampil notifikasi untuk hapus data. Klik tombol Yes untuk hapus data



↓ Jika data berhasil dihapus, data akan hilang dari grid.

#### **D. Terminate Account**

↓ Untuk melakukan proses terminate account, klik tombol <sup>O</sup> pada data yang akan diterminate.

Customer Data / A	ccount											
Account List	Account	Finance	Billing	Service Addre	ss A	dditional Inforr	nation	Suspensio	n Adjustment	Bills		
One-time Charge	s											
Account Number		~	1054573201			Search	Rese	t Search		Action	~	¢
Customer ID		Acc	ount Num		Account	Name		Ассоц	int Status		Act	tion
+ 10545732		105	4573201		Anna Acc	count		Active			1	

#### 4 Lalu akan tampil form terminate account

Customer Data / A	ccount			
CAM				
Account List	Terminate Account			
	Account *	10333910		
	Terminate Date *	hh / bb / tttt	•	
	Terminate Reason *		٩	
			Cancel	Save changes

Isi field-field yang tersedia di form terminate account sesuai dengan keterangan berikut :

- Account \* : Berisi informasi No Account. Otomatis terisi
- Terminate Date \* : Pilih tanggal terminate
- Terminate Reason : Pilih terminate reason

Setelah Field diisi, klik Save changes untuk menyimpan data

4 Jika data berhasil disimpan, maka status akun akan berubah menjadi terminated

# 2.2.2 Tab Account

Untuk melihat Informasi di halaman tab Account, pada tab Customer List, klik salah satu data. Kemudian klik tab Account

Customer Data / Account									
Account List Account	Finance	Billing	Service Address	Additional Info	rmation	Suspension	Adjustment	Bills	
One-time Charges									
Account Number	~	Searching		Search	Reset	Search		Action	× ¢
Customer ID	Acc	ount Num		Account Name		Account St	atus		Action
+ 10545732	105	4573201		Anna Account		Active			0

Lalu akan tampil halaman Tab Account yang berisi informasi detil terkait akun. Tampillanya adalah seperti berikut :

Customer Data / Account		
Account List Account	Finance Billing Service Address	Additional Information Suspension Adjustment Bills
One-time Charges		
Account		Information
Customer	10545732	Account in use since :
Account Number *	1054573201	Last Billed :
Account Name		Default Service Address : From
	Anna Account	Termination Date
Account Status *	Active	
Go Live Date And Time	16-01-2024 14:48:30	Termination Reason :
Invoicing Company *	Triklin Rekatama	
Contracted Poin of Supply	Taxable	
Tax Status	Exclusive     Inclusive	

### 2.2.3 Tab Finance

Untuk melihat Informasi di halaman tab Finance, pada tab Customer List, klik salah satu data.
 Kemudian klik tab Finance

Customer Data / Account												
Account List Accoun	t Fin	ance	Billing	Service Addre	ss A	dditional Infor	mation	Suspension	Adjustment	Bills		
One-time Charges												
Account Number	~		1054573201			Search	Reset S	earch		Actio	on ~	Ş
Customer ID		Acc	ount Num		Account	Name		Account	Status			Action
+ 10545732		1054	4573201		Anna Acc	count		Active			Ø	

4 Lalu akan tampil halaman finance yang berisi informasi detil terkait finance.

Customer Data / Account					
Account List Account Finance Billing	Service Address	Additional Information	Suspension	Adjustment	Bills
One-time Charges					
Finance					
Account Currency	IDR-Indonesian Rupia	h			
Information Currenncy	IDR-Indonesian Rupia	h			
Billing Status	ОК				
Next Bill Date	01-02-2024				
Payment Channel Issuer				~	
Card Number	100101001				
	123121221				
Card Valid To	February 2024				
CVV	****				
Name on Card	anna				
Invoice Delivery Method	Email & Whatsapp			~	

# 2.2.4 Tab Billing

Untuk melihat Informasi di halaman tab Billing, pada tab Customer List, klik salah satu data.
 Kemudian klik tab Billing

Customer Data / Account	Pilling Service Addre	se Additional Information St	enension Adjustment	Pille	
One-time Charges	Binning Service Addre		Spension Aujustment	DIIIS	
Account Number 🗸	1054573201	Search Reset Se	arch	Action	~ ¢
Customer ID	Account Num	Account Name	Account Status		Action
+ 10545732	1054573201	Anna Account	Active		

#### 4 Lalu akan tampil halaman billing yang berisi informasi detil tekait billing

stomer Data / Account					
Account List Account One-time Charges	Finance Billing	Service Address	Additional Information	Suspension	Adjustment Bills
Details			Contact		
Hierarchy billing is off			Name	Anna	Account
Bill period *	1	Monthly	Address	JI add	Ir1 addr2 , city , addr3 ,
Accounting Method *	Balance Forv	vard		provin	ice 40000 INDONESIA
Statement Every *	0		Email	anna(	ହୁgmail.com
Payment Method *	CASH		Daytime Tel		
Bill Styles *	STANDARD		Evening Tel		
Bill Handling Code			Mobile	08572	20536460
Credit Class *	STANDARD		Fax		
Payment Trem Description					
Credit Limit	500000000	0000			
Package Discount Account					
Product / Event Discount Account	•				

### 2.2.5 Tab Service Address

Untuk melihat Informasi di halaman tab Service Address, pada tab Customer List, klik salah satu data. Kemudian klik tab Service Address
#### Integrated SMS System Dokumen User Manual - Customer Data

С	Customer Data / Account														
	Account List Accou	nt Fina	ance	Billing	Service Addre	ss A	dditional Info	rmation	Suspe	ension Adjustn	nent Bill	s			
	One-time Charges														
	Account Number		✓ 1054573201			Search	Res	et Searc	h	Ad	tion	~	¢		
ł	Customer ID		Account Num		Account Name			Account Status				ļ	Action		
	+ 10545732		1054573201		Anna Account			A	Active			Ø			

4 Lalu akan tampil halaman Service Address yang berisi informasi detil tekait Service Address

Customer Data / A	ccount							
Account List	Account	Finance	Billing	Service Address	Additional Information	Suspension	Adjustment	Bills
Service Addre	SS							
		Ad	ddress Line 1	VILLA HABIBI				
		Ad	ddress Line 2	VILLA HABIBI				
		Ad	ddress Line 3	PERUMAHAN B	AYUH ASRI BLOK 6 /, UNGASA	N, KUTA SELATAN		
			City	KAB.BADUNG				
			Province	BALI				
			Zip Code	80361				
			Country	INDONESIA				

# 2.2.6 Tab Additional Information

Untuk melihat Informasi di halaman tab Additional Information, pada tab Customer List, klik salah satu data. Kemudian klik tab Additional Information

Customer Data / Ac	count											
Account List	Account F	inance	Billing	Service Addre	ss	Additional Infor	mation	Suspension	Adjustment	Bills		
One-time Charges												
Account Number		~	1054573201			Search	Res	set Search		Action	~	¢
Customer ID	ustomer ID		ount Num		Accour	nt Name		Account S	Status		1	Action
+ 10545732		105	4573201		Anna A	ccount		Active			Ø	

**4** Lalu akan tampil halaman Additional Information yang berisi list seperti berikut:

#### Integrated SMS System Dokumen User Manual - Customer Data

Customer Data / Ac	count										
Account List	Account	Finance	Billing	Service Address	Additional Information	Sus	pension	Adjustment	Bills		
One-time Charges	\$										
			Osershing				Quart				đ
		<b>`</b>	Searching				Search			+	Ģ
Attribute Type		Value 1		Value 2	Valid From	Valid	ΙΤο	Notes		Action	
Page 1 of 1 ( 0	records )							Previou	IS	1	Next

## A. Tambah Data

✤ Klik tombol + untuk melakukan penambahan data

Customer Data / A	ccount										
Account List	Account	Finance	Billing	Service Address	Additional Information	Sus	spension	Adjustment	Bills		
One-time Charge	s										
		<b>~</b>	Searching				Search			+	Ş
Attribute Type		Value 1		Value 2	Valid From	Valio	l To	Notes	A	ction	

Lalu akan tampil form tambah Additional Information seperti berikut :

Additional Information	
Create Attribute	
Attribute Type *	
	Q
Valid From*	
hh / bb / tttt	Ċ
Valid To	
hh / bb / tttt	Ö
Value 1*	
Value 2	
Notes	
	Cancel Save changes

Isi field-field yang tersedia sesuai dengan keterangan berikut :

- Attribut Type (\*) : Klik , lalu akan muncul list Attribut Type. Pilih salah satu data dengan
   Choose klik
- Valid From (\*) : Pilih tanggal valid from. Mandatory
- Valid To : Pilih tanggal Valid To
- Value 1 (\*) : Isikan dengan nilai 1. Mandatory
- Value 2 : Isikan dengan nilai 2
- Notes : Isikan dengan catatan

Kemudian klik tombol Save changes untuk menyimpan data

#### **B. Modify Data**

↓ Untuk melakukan perubahan data, klik tombol 22 pada data yang akan diubah.

ustomer Data / Account							
Account List Account	Finance Billing	Service Address	Additional Information	Suspension	Adjustment	Bills	
One-time Charges							
	<ul> <li>✓ Searching</li> </ul>			Search		-	- ¢
Attribute Type	Value 1	Value 2	Valid From	Valid To	١	lotes	Action
No Telepon Mobile	08778787865	046756564	2024-01-01	2024-01-3	1 n	nobile	1
Page 1 of 1 ( 1 records )					Previous	1	Next

Lalu akan muncul form Edit Additional Information seperti berikut :

	Additional Attribute
	Additional Information
	Edit Attribute
	Attribute Type *
	No Telepon Mobile
	Valid From*
	01/01/2024
	Valid To
	01/31/2024
	08778787865
	Value 2
	046756564
	mobile
	Cancel Save change
La	akukan perubahan data dengan mengisi field-field yang tersedia di form. Kemudian klik
	Save changes
	untuk menyimpan dala.
ipu	s Data
	ntuk menghapus data, klik tombol 🤎 pada data yang akan dihapus
U	

One-time Charges						
	Searching		Search	+	¢	
Attribute Type	Value 1	Value 2	Valid From	Valid To	Notes	Action
No Telepon Mobile	08778787865	046756564	2024-01-01	2024-01-31	mobile	1

↓ Kemudian akan muncul notifikasi hapus data. Klik Yes untuk menghapus data.

# Are you sure to delete this data? $^{ imes}$



4 Jika data berhasil dihapus, data akan hilang dari grid.

# 2.2.7 Tab Suspension

Untuk melihat Informasi di halaman tab Suspension, pada tab Customer List, klik salah satu data. Kemudian klik tab Suspension

Customer Data / /	Account											
Account List	Account	Finance	Billing	Service Addres	ss A	dditional Info	rmation	Suspensi	on Adjustment	Bills		
One-time Charge	25											
Account Numbe	r	~	1054573201			Search	Rese	t Search		Action	۱ ×	Ş
Customer ID		Acc	ount Num		Account	Name		Acco	unt Status			Action
+ 10545732	+ 10545732		1054573201			Anna Account			9		Ø	

4 Lalu akan tampil halaman Suspension yang berisi grid list data suspension seperti berikut :

Customer Data / A	ccount										
Account List	Account	Finance	Billing	Service Address	Additio	nal Information	Suspension	Adjustment	Bills	One-time Charges	
	~	Searching			Search						¢
Start Date					Status Re	ason					
Page 1 of 1 (	I records )								Previ	ious 1	vext

# 2.2.8 Tab Adjustment

Untuk melihat Informasi di halaman tab Adjustment, pada tab Customer List, klik salah satu data. Kemudian klik tab Adjustment

Cu	istomer Data / /	Account																
	Account List Account Finance		Finance	Billing Service Address Addit		ditional Information Suspension		ension	Adjustment Invoice		Invoice	One-time Charges						
	Account Number			1054573201				Search		Reset Se	arch				Action	~	¢	
(	ustomer ID			Account Num		Account Name			Account Status		Status				Action			
	+ 10545732		1054573201		Anna Account		A	ctive				Ø	Î	0				

Lalu akan tampil halaman adjustment, yang berisi grid data adjustment

stomer Data /	Account													
Account List	Acc	ount Financ	ce Billin	g Service Addr	ress Additio	onal Informa	tion S	uspensio	n Adji	ustment Invoic	e One	e-time Ch	arges	
			<b>~</b>	Searching			Search	Re	set Search					¢
Account Num	Туре	Adjustment Dat	Entered By	Adjustment Status	Approved Date	CPS Name	Budget Center	De	escription	Adjustment Type ID	Amount	CPS ID	Tax Money	Bill Seq
Page 1 of 1	( 0 record	is )									Pre	evious	1	Next

# 2.2.9 Tab Invoice

Untuk melihat Informasi di halaman tab Invoice, pada tab Customer List, klik salah satu data.
 Kemudian klik tab Invoice

Custo	omer Data / A	ccount																
A	ccount List	Account	Finance		Billing	Service Address	Add	ditional Inform	ation	Susp	ension	Adju	stment Ir	nvoice	One-time	Charges		
A	ccount Number		~		1054573	3201			Search		Reset \$	Search				Action	~	¢
Cus	stomer ID			Acc	ount Num			Account Na	me				Account Status	5			,	Action
+	10545732			105	54573201			Anna Accou	nt				Active				Ø	

4 Berikut adalah tampilan halaman Invoice.

omer Data / Account					
Account List Account Finance Bi	illing Service Address Additional In	formation Suspe	nsion Adjustment	Invoice One-time	Charge
Invoice					
Account	1054573201				
	Invoice	Pa	ayment		
Amount	0,00	Amount		0,00	
Last Statement Date		Date			
		Payment Type			
		Poymont Channel			
		rayment Gnanhei			
	Aging History				
120 Days	0,00				
90 Days	0,00				
60 Days	0,00				
30 Days	0.00				
Current Zero					
	0,00		Invoic	e & Payment	

Klik tombol Invoice & Payment untuk melihat data detil dari tagihan. Tampilannya adalah seperti berikut :

List Invoice Detail Invoice Money Receipt No Payment Money Payment Date Invoice Balance	Data Invoice	& Payment								
Searching     Search      Invoice Date     Invoice Money     Receipt No     Payment Money     Payment Date     Invoice Balance	List Invoice	Detail Invoice								
Invoice No Invoice Date Invoice Money Receipt No Payment Money Payment Date Invoice Balance			~	Sear	ching			Search		Ş
	Invoice No	Invoice Date	Invoice Mo	ney	Receipt No	Payment Money	Payr	nent Date	Invoice Bala	ance

# 2.2.10 Tab One-Time Charges

Untuk melihat Informasi di halaman tab One-Time Charges, pada tab Customer List, klik salah satu data. Kemudian klik tab One-Time Charges

Customer Data / A	ccount															
Account List	Account	Finance	Billing	Service Address	Add	litional Inform	nation	Susp	ension	Adju	stment	Invoice	One-time	e Charges		
Account Number		~	105457	3201			Search		Reset S	earch				Actio	n ~	¢
Customer ID			Account Num	I		Account Na	me				Account St	atus				Action
+ 10545732			1054573201			Anna Accou	int				Active				Ø	) 💼 🛇

4 Lalu akan tampil halaman One-Time Charges yang berisi list data :

Customer Data / Ad	ccount														
Account List	Account	Finance	Billing	Service	Address	Additional Inform	ation	Suspe	nsion A	djustment	Invoice	One-time	Charges		
		~	Searc	hing			Search		Reset Sear	ch				+	¢
Account Num	OTC Nar	ne OT	C DTM	Class	Label	Product Name	Real	time Cl	narge	отс	Product Quantity	C	OTC Tax	A	ction
Page 1 of 1 ( 0	records)											Previous	1		Next

## A. Tambah Data

✤ Klik tombol + untuk melakukan penambahan data

Customer Data / A	ccount											
Account List	Account	Finance	Billing	Service Address	Additional	Information	Suspensio	n /	Adjustment	Bills	One-time Char	ges
		~	Searching			Search	Reset Se	arch			+	¢
Account Num	OTC Name	OTC DT	M Class	s Label	Product Name	Realtim	ie Charge	отс	Product Q	uantity	OTC Tax	Action
												Ø 💼
Page 1 of 1 ( 1	records )									Previo	us 1	Next

4 Lalu akan tampil form tambah One-time Charges seperti berikut :

Create OTC Account Num 10333910 OTC Name* OTC Tax* OTC Tax* OTC Status* OTC Status* OTC Status* Chass CPS Id* Choose OTC Status- Class CPS Id* Choose CPS Id- Label* Class Real Time Charge Yes Ves Ves Ves Ves Ves Ves Ves Ves Ves V	
Account Num  10333910  OTC Name*  OTC Tax*  OTC Status*  In / bb / tttt  Class  One-time Charge  Label*  Real Time Charge  Yes  Yes  Yes  Yes  Yes  Yes  Product Quantity*  Product Name*  Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Name* Product Nam	
10333910   OTC Name*   OTC Date*   OTC Date*   OTC Date*   OTC Status*   In / bb / tttt   Class   One-time Charge   Label*   Real Time Charge   Yes   Product Name*	
OTC Name* OTC Tax* OTC Tax* OTC Tax* OTC Date* OTC Status* OTC Sta	
OTC Date* OTC Status*   hh / bb / tttt Image: CPS Id*   Class CPS Id*   One-time Charge Image: CPS Id*   Label* Revenue Component*   Real Time Charge Product Name*	
OTC Date*     OTC Status*       hh / bb / tttt     - Choose OTC Status -       Class     CPS Id *       One-time Charge     - Choose CPS Id -       Label *     Revenue Component *       []     Product Name*	
hh / bb / tttt     Choose OTC Status -       Class     CPS Id *       One-time Charge     Choose CPS Id -       Label *     Revenue Component *       Image: Charge     Product Name *       Yes     Yes	
Class CPS Id * One-time Charge  CPS Id * Choose CPS Id - Label * Revenue Component *	
One-time Charge <ul> <li>Choose CPS Id-</li> <li>Label *</li> <li>Revenue Component *</li> <li>Real Time Charge</li> <li>Product Name *</li> <li>Yes</li> <li>Yes</li></ul>	
Label * Revenue Component *  Real Time Charge Product Name *  Yes	
Real Time Charge Product Name *	
Real Time Charge Product Name *	
Yes	
OTC Money *	

Isi field-field yang tersedia di form sesuai dengan keterangan berikut :

- Account Num : Berisi informasi Account Num. Otomatis terisi
- OTC Name \* : Pilih OTC Name. Klik , lalu akan muncul list OTC. Pilih salah satu data dengan klik Choose
- OTC Date \* : Pilih tanggal OTC
- Class : Pilih Class
- Label \* : Isikan dengan nama label
- Real Time Charge : Pilih status real time charge
- OTC Money \* : Isikan dengan OTC money
- Product Quantity \* : Isikan dengan kuantiti produk
- OTC Tax \* : Isikan dengan pajak OTC
- OTC Status \* : Pilih status OTC
- CPS Id \* : Pilih CPS Id

- Revenue Component \* Pilih data revenue component. Klik , lalu akan muncul list
   Choose
   Revenue Componen. Pilih salah satu data dengan klik
- Product Name \* : Pilih data Product Name. Klik , lalu akan muncul list Product Name.
   Pilih salah satu data dengan klik 
   Choose
   Setelah semua field diisi, klik tombol 
   Save changes
   untuk menyimpan data.

## **B. Modify Data**

Untuk melakukan perubahan data, klik tombol 🖉 pada data yang akan diubah

tomer Data / Ac	count											
Account List	Account	Finance Billi	ng Service Addre	ess A	dditional	Information		Suspension	Adjustme	nt Bills	One-time Char	ges
		▼ Se	arching			Search		Reset Search			+	¢
Account Num	OTC Name	OTC DTM	Class	Label	Produ	uct Name	Rea	Itime Charge	OTC	Product Quantity	OTC Tax	Action
10333910	Biaya Instalasi	2023-10-21	One-time Charge	intalasi	ZE		Yes		500000	5	10	

↓ Lalu akan tampil form modify data seperti berikut :

Account Num		Product Quantity *		
10333910		5		
DTC Name *		OTC Tax *		
Biaya Instalasi	Q	10		
DTC Date *		OTC Status *		
21 / 10 / 2023	Ë	In Progress		
Class		CPS Id *		
One-time Charge	~	Taxable		
.abel *		Revenue Component *		
intalasi		INIT E Health		
Real Time Charge		Product Name *		
Yes	~	ZE		
DTC Money *				
500000				
			_	
			Cancel	Save change

# C. Hapus Data

↓ Untuk menghapus data One-Time Charged, klik tombol <sup>100</sup> pada data yang akan dihapus

Account List	Account	Finance B	illing Se	ervice Address	Add	ditional I	nformation	S	Suspension	Adjustme	nt Bills	One-tim	e Charge	es
		•	Searching				Search		Reset Search				+	¢
Account Num	OTC Name	OTC DTM	Class	La	abel	Produc	t Name	Realti	me Charge	отс	Product Quantity	отс	Тах	Action
10333910	Biaya Instalasi	2023-10-21	One-time	e Charge in	talasi	ZE		Yes		200000	5	10		1

4 Lalu akan tampil notifikasi untuk hapus data. Klik tombol Yes untuk hapus data



4 Jika data berhasil dihapus, data akan hilang dari grid.

# 2.3 Subscription

Merupakan fasilitas untuk melihat, menambah, mengubah, dan menghapus data subscription. Terdapat juga fitur untuk mengubah status product subscription.

↓ Untuk mengakses menu Subscription klik menu Customer Data > Subscription



# 2.3.1 Tab List Product

Kemudian akan tampil halaman subcripstion yang terdiri dari beberapa tab. Halaman pertama yang tampil adalah tab List Product, seperti berikut :

List Product	Product	Status	Finance	Attributes	Services Addresses	Price Plan	Override Price	Promo
Account Num			Customer I	)	Accoun	Name		
Product H	erarchy							Action ~
					Product Status	Account Num	Customer ID	Product Name
🟫 Iten	1							
a a	untuk m	nelakuk	an penc	arian.				
lik Q	untuk m	nelakuk	an penca	arian.				
Clik Q Customer Data / 3	untuk m	nelakuk	an penca	arian.				
List Product	untuk m Subscription Product	nelakuk	an penca Finance	arian. Attributes	Services Addresses	Price Plan	Override Price F	Promo
Clik Q Customer Data / S List Product	untuk m Subscription Product	n <b>elakuk</b> <sub>Status</sub>	an penca	arian. Attributes	Services Addresses	Price Plan	Override Price F	Promo
Clik Q Customer Data / S List Product Account Num	untuk m Subscription Product	nelakuk Status	an penca Finance Customer II	Attributes	Services Addresses Account	Price Plan Name	Override Price F	Promo
Customer Data / S List Product Account Num	untuk m Subscription Product	status	An penca Finance Customer II	Attributes	Services Addresses Account	Price Plan Name	Override Price F	Promo
Customer Data / S List Product Account Num Product Hi	untuk m Subscription Product erarchy	Status	An penca Finance Customer IE	Attributes	Services Addresses Account	Price Plan Name	Override Price F	Promo Action ~
Clik Q Customer Data / S List Product Account Num Product Hi	untuk m Subscription Product erarchy	Status	Einance	Attributes	Services Addresses Account	Price Plan Name Account Num	Override Price F	Promo Action ~ Product Name

- Choose Lalu akan tampil List Data Account, pilih salah satu account dengan klik tombol Data Accounts  $\times$ Account Number Searching Þ Search  $\sim$ Account Number Customer ID Account Name Product Status # 10403120 10403120 KARYA GINYING Terminated Choose 10403120 10403120 KARYA GINYING Terminated Choose 10403120 10403120 KARYA GINYING Active Choose 10403120 10403120 KARYA GINYING Terminated Choose 10403120 10403120 KARYA GINYING Active Choose Page 1 of 20 (100 records) Previous Next 1
- Kemudian akan tampil list data Product Hierarchy dari akun yangdipilih. Tampilannya adalah seperti berikut.

Customer Data	Customer Data / Subscription								
List Product	Product	Status	Finance	Attributes	Services Addresses	Price Plan	Override Price Pro	mo	
10403213	1		10403213		RENI DIA	NAWATI			Q
Produc	t Hierarchy							Action ~	¢
				<b>^</b>	Product Status	Account Num	Customer ID	Product Name	
-	RENI DIANAWATI				+ Active	10403213	10403213	нн	
	NOMAT 4 [42697	142067]			+ Active	10403213	10403213	НН	
	NOMAT (4259688 NOMAT MULTIDE	CODER [4254	4557186]		+ Active	10403213	10403213	HG	
-	BONUS HBO PLEX	x [425968815	559]		+ Active	10403213	10403213	RC	
-	NOMAT 3 [42697	142067]			+ Active	10403213	10403213	HO	
	NOMAT 3 [42544	557186]	71 400(7)		+ Active	10403213	10403213	HF	
	NOMAT MULTIDE	881559]	//142007]		+ Active	10403213	10403213	н	

Di tab List Product, tedapat beberapa Action yang dapat dilakukan oleh User. Berikut adalah listnya :

#### Integrated SMS System Dokumen User Manual - Customer Data

10281284	10281284	RENI	DIANAWATI		Q
Product Hierarchy					Action ~ ශ්
	<u>^</u>	Product Status	Account Num	Customer ID	+ Create Product
- 🕆 RENI DIANAWATI		+ Active	10281284	10281284	
NOMAT 5 [42697939538	]	+ Active	10281284	10281284	🖉 Modify Product
NOMAT MULTIDECODER	[42697939538]	+ Active	10281284	10281284	<ul> <li>Activate Product</li> </ul>
NOMAT 5 [42611455611	]	+ Active	10281284	10281284	
BONUS DIAMOND+ 12 B	ULAN [4269793!	+ Active	10281284	10281284	<ul> <li>Deactivate Product</li> </ul>
NOMAT 3 [42611455611	]	+ Active	10281284	10281284	ž∃ Suspend Product
	J M [42611455611	+ Active	10281284	10281284	
NOMAT [42611455611]		+ Active	10281284	10281284	Reactivate Product
DECODER REGULER REN	TAL FEE [42697! 👻	_			© Disconnect Product
Page 1 of 2 ( 11 records )				Previo	© Terminate Product
					🗐 Delete Data

# A. Tambah Data

↓ Untuk melakukan penambahan data, klik tombol Action > +Create Product

Product Hierarchy					Action ~	¢
	<b>^</b>	Product Status	Account Num	Customer ID	+ Create Proc	luct
👻 🟫 RENI DIANAWATI		+ Active	10403213	10403213	L	

Kemudian akan tampil form Create Product yang terdiri dari 6 Tab. Berikut adalah tampilan form tab 1 : Account & Dates :

stomer & Product					
t Product Create Pro	duct				
1	2	3	4	5	6
Account & Dates	Product & Price Plan				
Customer*					
Account*					
Parent Product <mark>(kosongka</mark> n	n jika akan membuat parent product)				
Parent Product(kosongkan	n jika akan membuat parent product)				
Parent Product(kosongkan	n jika akan membuat parent product)				
Parent Product(kosongkan Subscription None Start Date*	n jika akan membuat parent product)				
Parent Product(kosongkan Subscription None Start Date* hh / bb / tttt	n jika akan membuat parent product)				
Parent Product(kosongkan Subscription None Start Date* hh / bb / tttt Termination Date	n jika akan membuat parent product)				
Parent Product(kosongkan Subscription None Start Date* hh / bb / tttt Termination Date hh / bb / tttt	n jika akan membuat parent product)				
Parent Product(kosongkan Subscription None Start Date* hh / bb / tttt Termination Date hh / bb / tttt Product Status	n jika akan membuat parent product)				

Isi field-field yang tersedia sesuai dengan keterangan berikut :

Customer \* : Klik lalu akan tampil list customer. Pilih salah satu customer dengan klik choose
Account \* : Klik lalu akan tampil list account. Pilih salah satu account dengan klik choose
Parent Product \* : Klik lalu akan tampil list produt. Pilih salah satu product untuk

menjadi parent dengan klik Choose. Field dapat dikosongkan, jika yang akan dibuat adalah parent

- Subscription : Pilih subscription
- Start Date \* : Pilih tanggal mulai
- Termination Date : Pilih tanggal terminasi
- Product Status : Pilih status aktif untuk produk

#### Integrated SMS System Dokumen User Manual - Customer Data

Setelah field-field di form diisi, klik tombol

Next



Customer Data / Subscription					
Customer & Product					
List Product Create Pro	oduct				
1	2	3	4	5	6
Account & Dates	Product & Price Plan				
Product*					0
Price Plan*					Q
Product Quantity *					
1					
Additions Quantity					
Terminations Quantity					
Back					Next

Isi field-field yang tersedia sesuai dengan keterangan berikut :

Product \* : Klik
 Ialu akan tampil list product. Pilih salah satu product dengan klik

Choose

- Price Plan \* : Klik lalu akan tampil list account. Pilih salah satu account dengan klik
   Choose
- Product Quantity \* : Isikan dengan jumlah kuantiti product
- Additions Quantity : Isikan dengan jumlah kuantiti tambahan
- Termination Quantity : Isikan dengan jumlah kuantiti terminasi

Setelah field-field di form diisi, klik tombol

Next

♣ Kemudian akan tampil Tab Details :

UStomer & FI	roduct					
st Product	Create Product	t				
1		2	3	4	5	6
Account &	Dates F	Product & Price Plan	Details	Attributes		
Customer Or	der Number *					
Customer on	der Number					
Supplier Orde	er Number *					
Budget Cente	er					
Contract Ref	erence					
Product Labe	el *					
Contracted P	oin of Supply (Tay	K)				
- Pilih CP	'S					
Tax Exemptio	on reference					

Isi field-field yang tersedia sesuai dengan keterangan berikut :

- Customer Order Number \* : Isikan dengan nilai Customer Order Number. Mandatory
- Supplier Order Number \* : Isikan dengan nilai Supplier Order Number. Mandatory
- Budget Center : Pilih data budget center
- Product Label \* : Isikan dengan Product Label. Mandatory
- Contracted Point of Supply (Tax) : Pilih data Contracted Point of Supply
- Tax Exemption reference : Isikan dengan nilai tax exemption reference
- Additional Exemption Information : Isikan dengan additional exemption information

Setelah field-field di form diisi, klik tombol

Next

Selanjutnya akan tampil Tab Attributes :

#### Integrated SMS System Dokumen User Manual - Customer Data

st Product	Create Pro	duct				
1		2	3	4	5	6
Account &	Dates	Product & Price Plan	Details	Attributes	Service Address	
Product Attrib	oute Type					
Value 1						

Isi field-field yang tersedia sesuai dengan keterangan berikut :

Product Attribute Type : Klik lalu akan tampil list product attribute type. Pilih salah satu product dengan klik Choose

Next

• Value 1 : Isikan dengan nilai dari product attribute type

Setelah field-field di form diisi, klik tombol

✤ Selanjutnya akan tampil Tab Service Address :

omer Data / Subscription					
ustomer & Product					
st Product Create Pr	oduct				
1	2	3	4	5	6
Account & Dates	Product & Price Plan	Details	Attributes	Service Address	
Use an existing					_
Country*					
Country					
Address Line 1*					
Address Line 2					
Additional address 1					
Additional address 2					
Zip Code *					
City *					
Back					Next

Isi field-field yang tersedia sesuai dengan keterangan berikut :

Use an Existing : Jika user ingin memilih data alamat yang sudah tersedia di sistem, Klik

lalu akan tampil list alamat. Pilih salah satu data dengan klik Choose. Kemudian field-field yang ada dibawah akan otomatis terisi sesuai data alamat yang dipilih. Jika user ingin menginput data alamat yang baru, maka field Use an Existing tidak usah diisi.

- Country \* : Klik lalu akan tampil list country. Pilih salah satu data dengan klik

  Choose
- Address Line 1 \* : Isikan dengan alamat (baris 1). Mandatory
- Address Line 2 \* : Isikan dengan alamat (baris 2)
- Additional Address 1 : Isikan dengan alamat tambahan (baris 1)
- Additional Address 2 : Isikan dengan alamat tambahan (baris 2)
- Zip Code \* : Isikan dengan kode pos. Mandatory
- City \* : Isikan dengan kota. Mandatory

Setelah field-field di form diisi, klik tombol       Next         Setelah field-field di form diisi, klik tombol       Setelah field-field di form diisi, klik tombol         Setelah field-field di form diisi, klik tombol       Setelah field-field di form diisi, klik tombol         Setelah field-field di form diisi, klik tombol       Setelah field-field di form diisi, klik tombol         Interestion Price       Next       Setelah field-field di form diisi, klik tombol         Interestion Price       Next       Setelah field-field di form diisi, klik tombol         Interestion Price       Next       Next       Setelah field-field di form diisi, klik tombol         Interestion Price       Next       Next       Setelah field-field di form diisi, klik tombol         Interestion Price       Next       Next       Next       Next <th></th> <th>D</th> <th>Integrated S okumen User Man</th> <th>MS System ual - Customer Data</th> <th></th> <th></th>		D	Integrated S okumen User Man	MS System ual - Customer Data		
Selanjutnya akan tampil Tab Override Price :   Customer & Product   Customer & Product   1 2   3 4   5   6   Account & Dates   Product & Price Plan   Details   Attributes   Service Address   Override Price   mmr/dd/yyy   End Date   More   Nore   <	Setelah field-f	ield di form diisi, klik	tombol	Next		
Customer & Product         1       2       3       4       5       6         Account & Dates       Product & Price Plan       Details       Attributes       Service Address       Override Price         Start Date*       Imm/dd/yyyy       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -       -	Selanjutnya ak Customer Data / Subscripti	an tampil Tab Overi	ride Price :			
Litti Product Create Product   1 2 3 4 5 6   Account & Dates Product & Drice Plan Details Attributes Service Address Override Price   Sant Dates* Immid di yyyy   End Date Immid di yyyy   Notes Immid di yyyy   Notes Immid di yyyy   Notes Immid di yyyy   Notes Immid di yyyy   Notes Immid di yyyy   Notes Immid di yyyy   Notes Immid di yyyy Immid di yyyy Immid di yyyy Immid di yyyyyy Immid di yyyyy Immid di yyyyy   None Immid di yyyy Immid di yyyyy Immid di yyyyy Immid di yyyyyy Immid di yyyyyyyyy Immid di yyyyyyyyyyyyyyyyyyyyyyyyyyyyyyyy	Customer & Product					
1 2 3 4 5 6   Account & Dates Product & Price Plan Details Attributes Service Address Override Price   mm/ dd/yyyy   End Date	List Product Create	Product				
Account & bates Product & Price Plan Details Attributes Service Address Override Price   start Date*	1	2	3	4	5	6
Start Date*   mm/dd/yyyy   End Date   mm/dd/yyyy   Common C	Account & Dates	Product & Price Plan	Details	Attributes	Service Address	Override Price
mm/dd/yyy     End Date   mm/dd/yyy     Notes     Initiation Price (PSB)   Initiation Price (PSB)   None   Periodic Price   None   Termination Price   None   Suspension Price   None   None   None   Suspension Price   None   None   None   None   Suspension Price   None   None  <	Start Date*					
End Date   mm/dd/yyy     Notes     Initiation Price (PSB)   None   None   Periodic Price   None   Termination Price   None   Suspension Price   Suspension Price   None   Suspension Price   None   Suspended Periodic Price   None   Suspension Price   Suspended Periodic Price   None   Suspended Periodic Price   None   Suspended Periodic Price   None   Suspended Periodic Price   None   None   Suspended Periodic Price   None   Suspended Periodic Price   None   None   None   None   Suspended Periodic Price   None	mm/dd/yyyy					
mm/dd/yyy     Notes     Initiation Price (PSB)     Initiation Price (PSB)     Initiation Price     Periodic Price   None   Periodic Price   None   Termination Price   None   Suspension Price   None   Reactivation Price   Reactivation Price	End Date					
Notes     Initiation Price (PSB)     Initiation Price     None     Periodic Price     None     Termination Price     None     Suspension Price     Suspension Price     None     Suspension Price     None     Suspension Price     None     Suspended Periodic Price     None     Suspender Priodic Price     None     Supervice     Supervice     None	mm/dd/yyyy					
Initiation Price (PSB)   None   Periodic Price   None   Periodic Price   None   Termination Price   None   Suspension Price   None   Suspension Price   None   Suspension Price   None   Suspension Price   None   Reactivation Price   None   Reactivation Price   None	Notes					
Initiation Price (PSB)   None   Periodic Price   None   Termination Price   None   Termination Price   None   Suspension Price   None   Suspended Periodic Price   None   Suspended Periodic Price   None   Suspended Periodic Price   None   Reactivation Price   None   None   Immation Price   Periodic Price   Suspended Periodic Price   None   None   None   Immation Price   Immation Price						
Periodic Price   None   Termination Price   None   Suspension Price   None   Suspended Periodic Price   None	None		~	Initiation Price		
Periodic Price   None   Termination Price   None   Suspension Price   None   Suspended Periodic Price   None   Suspended Periodic Price   None   Suspended Periodic Price   None   Reactivation Price   None   Reactivation Price						
Termination Price   None   Suspension Price   None   Suspended Periodic Price   None   Reactivation Price   None	None		~	Periodic Price		
None   None   Suspension Price   None   Suspended Periodic Price   None   Suspended Periodic Price   Suspended Periodic Price   None   Reactivation Price   Reactivation Price   None	Torreis sties Drive			Territorian Deice		
Suspension Price   None   Suspended Periodic Price   None   Reactivation Price   None   Reactivation Price   Reactivation Price	None		~	Termination Price		
Suspension Price     Suspension Price       None        Suspended Periodic Price     Suspend Periodic Price       None        Reactivation Price     Reactivation Price       None						
Suspended Periodic Price     Suspend Periodic Price       None     •       Reactivation Price     Reactivation Price       None     •	None		~	Suspension Price		
Suspended Periodic Price     Suspend Periodic Price       None        Reactivation Price     Reactivation Price						
Reactivation Price Reactivation Price	Suspended Periodic P	rice	~	Suspend Periodic Price		
Reactivation Price Reactivation Price						
	Reactivation Price		~	Reactivation Price		

Isi field-field yang tersedia sesuai dengan keterangan berikut :

- Start Date \* : Pilih tanggal start date. Mandatory
- End Date : Pilih tangga End Date
- Initiation Price (PSB) : Pilih status Initiation Price (None / New Price)

- Initiation Price : Isikan dengan harga initiation. Jika status yang dipilih None, maka field initiation price akan non aktif. Jika status yang dipilih New Price, field akan aktif dan dapat diisi harga
- Periodic Price : Pilih status Periodic Price (None / New Price)
- Periodic Price : Isikan dengan harga periodic. Jika status yang dipilih None, maka field periodic price akan non aktif. Jika status yang dipilih New Price, field akan aktif dan dapat diisi harga
- Termination Price : Pilih status Termination Price (None / New Price)
- Termination Price : Isikan dengan harga termination. Jika status yang dipilih None, maka field termination price akan non aktif. Jika status yang dipilih New Price, field akan aktif dan dapat diisi harga
- Suspended Price : Pilih status Suspended Price (None / New Price)
- Suspended Price : Isikan dengan harga suspended. Jika status yang dipilih None, maka field suspended price akan non aktif. Jika status yang dipilih New Price, field akan aktif dan dapat diisi harga
- Reactivation Price : Pilih status Reactivation Price (None / New Price)
- Reactivation Price : Isikan dengan harga reactivation. Jika status yang dipilih None, maka field reactivation price akan non aktif. Jika status yang dipilih New Price, field akan aktif dan dapat diisi harga

Setelah field-field di form diisi, klik tombol

Sistem akan menampilkan notifikasi sukses menyimpan data. User dapat melihat data subcription yang telah diinput dengan memilih data account di tab List Product terlebih dahulu.

Customer Data /	Subscription									
List Product	Product	Status	Finance	Attribute	s Services A	ddresses	Price Plan Ov	verride Price Pro	mo	
10440020			10440020			REY LAURE	NS TASIK			٩
Product H	ierarchy								Action ~	¢
					Product Statu	IS	Account Num	Customer ID	Product Na	ame
👻 🏫 REV	LAURENS TASI	К			+ Activ	ve	10440020	10440020	KA	
pr	od adang ewrwr	PT TEST			+ Activ	ve	10440020	10440020	WX	
SATELLITE DEC RENT [46582740844]			+ Activ	ve	10440020	10440020	WJ			
s/	SATELLITE PLATINUM [46582740844]			+ Activ	ve	10440020	10440020	adang		

Finish

## **B. Modify Product**

Untuk melakukan perubahan data, klik data yang akan diubah pada grid. Kemudian klik tombol Action > Modify Product

#### Integrated SMS System Dokumen User Manual - Customer Data

			Action ~	¢
Product Status	Account Num	Customer ID	+ Create Prod	uct
+ Active	10440020	10440020		
+ Active	10440020	10440020	Modify Pro	duct

Kemudian akan tampil form Modify yang terdiri dari 4 tab. Tampilan Tab 1 adalah seperti berikut :

Customer Data / Subscription			
Customer & Product			
List Product Modify Product			
1	2	3	4
Product & Price Plan			
Product*			
adang			
Price Plan*			
TEST ABC			Q
Product Quantity *			
1			
Additions Quantity			
3			
Terminations Quantity			
4			
			Next

Lakukan perubahan data dengan mengisi field-field yang tersedia. Setelah selesai klik

tombol Next untuk menyimpan perubahan data.

Berikut adalah tampilan tab 2 : Detail :

stomer & Product			
t Product Modify Product			
1	2	3	4
Product & Price Plan	Details	Service Address	
Cust Order Num			
123			
Supplier Order Number			
456			
Budget Center			
Contract Reference			
ref1			
Product Label *			
Contracted Poin of Supply (Tax)			
Taxable			
Tax Exemption reference			
12			
Additional Exemption Information			
1			
Additional Exemption Information			
1			

Lakukan perubahan data dengan mengisi field-field yang tersedia. Setelah selesai klik

untuk menyimpan perubahan data.

tombol

Next

Berikut adalah tampilan tab 3 : Service Address :

stomer & P	roduct			
t Product	Modify Product			
	1	2	3	4
Prod	luct & Price Plan	Details	Service Address	
Use an exist	ing			
JI Addres	s 1-2 JI Address 2-2 BALI 42024	INDONESIA		
Country*				
INDONES	A			
Address Lin	e 1*			
JI Addres	s 1-2			
Address Lin	e 2			
JI Addres	s 2-2			
A 1 194 1				
Additional a	ddress 1			
Addition A	Address 1-2			
Additional a	ddress 2			
Addition A	Address 2-2			
Zip Code *				
42024				
City *				
DALL				

4 Berikut tampilan Override Price

stomer & Product			
t Product Modify Product			
1	2	2	1
Product & Price Plan	Z	Sarvice Address	Override Price
	Details	Service Address	override Price
Start Date*			
12/01/2023			Ċ
End Date			
01/31/2024			Ċ
Notes			
tes			
Initiation Price (PSB)			
New File		100	
Periodic Price		Periodic Price	
None	~		
Termination Price		Termination Price	
None	~		
Suspension Price		Suspension Price	
None	~		
Suspended Periodic Price		Suspend Periodic Price	
New Price	~		
		Prostivation Price	
Reactivation Price		Reactivation File	

Lakukan perubahan data dengan mengisi field-field yang tersedia. Setelah selesai klik



## **C. Activate Product**

Di form ini terdapat fitur untuk Activate Product. Fitur ini digunakan untuk melakukan aktivasi produk ke sistem provisioning. Menu dibedakan dengan Create Product karena ada kemungkinan pengiriman gagal dan perlu dikirim ulang ke sistem provisioning. Yang dapat di-Activate adalah produk dengan status Active.

Untuk melakukan activate product, klik data yang akan diproses pada grid. Kemudian klik tombol Action > Activate Product

Product Hierarchy				Action ~	Ş
	Product Status	Account Num	Customer ID	+ Create Proc	duct
- 🕆 WULAN	+ Terminated	10546069	10546069		
DIJ RENT ONT [10546069]	+ Active	10546069	10546069	0546069 🖉 Modify Pro	
TRANSPARK BASIC [10546069]				Activate Pr	roduct

#### **4** Kemudian akan tampil form Activate Product

Customer Data / a	Subscription				
Customer & P	roduct				
List Product	Activate Product				
	Product Name *	LL			
	Customer ID *	10546069			
	Effective From *	02/08/2024		10:45:26 AM	Ø
	Current Status	Active			
	Activate Now	Yes	~		
	Activitation Date	mm/dd/yyyy			
		√ Sut	omit × Cance		

Isi field-field yang tersedia sesuai keterangan berikut :

- Product Name \* : Menampilkan informasi nama product. Otomatis terisi
- Customer ID\*: Menampilkan informasi Customer ID. Otomatis terisi
- Effective From \* : Pilih tanggal efektif untuk status deactived yang akan diproses
- Current Status : Menampilkan informasi status product saat ini
- Activate Now : Pilih status aktivasi sekarang
- Activation Date : Pilih tanggal aktivasi

- Status produk di SMS: Active (tidak berubah).
- Status produk di sistem provisioning: Active.

#### **D. Deactivate Product**

- Di form ini terdapat fitur untuk deactivate Product. Untuk melakukan isolir produk ke sistem provisioning. Yang dapat di-Deactivate adalah produk dengan status Active.
- ↓ Klik data yang akan diproses pada grid. Kemudian klik tombol Action > Deactivate Product

Product Hierarchy				Action 〜 ゆ
	Product Status	Account Num	Customer ID	+ Create Product
- 🟫 REY LAURENS TASIK	+ Active	10440020	10440020	
SATELLITE DEC RENT [46582740844]	+ Active	10440020	10440020	C Modify Product
MINIPACK BLOCKBUSTER [4658274084	+ Active	10440020	10440020	<ul> <li>Activate Product</li> </ul>
SATELLITE PLATINUM [46582740844]				
				Deactivate Product

#### Kemudian akan tampil form Deactivate Product

Customer Data / S	Subscription					
Customer & P	roduct					
List Product	Deactivate Product					
	Status *	DEACTIVATED				
	Product Name *	КА				
	Customer ID *	10440020				
	Effective From *	02/08/2024		01:09:00 AM	Ø	
	Current Status	Active				
	Reason *					
						1.
		√ Sı	ubmit × Canc	el		

Isi field-field yang tersedia sesuai keterangan berikut :

- Status \* : Menampilkan status yang akan diproses. Otomatis terisi
- Product Name \* : Menampilkan informasi nama product. Otomatis terisi
- Customer ID\* : Menampilkan informasi Customer ID. Otomatis terisi
- Effective From \* : Pilih tanggal efektif untuk status deactivate yang akan diproses
- Current Status : Menampilkan informasi status product saat ini
- Reason \* : Isikan dengan alasan untuk deactivate product. Mandatory

Setelah Field-field yag tersedia diisi, klik tombol

untuk eksekusi proses.

- Hasil dari proses deactivate adalah :
  - Status produk di SMS: Deactivated.
  - Status produk di sistem provisioning: Isolir
  - Status account: Jika seluruh produk yang ada di bawah account statusnya tidak ada yang Active, maka status account juga akan diubah menjadi Deactivated.

Submit

#### **E. Suspend Product**

- Di form ini terdapat fitur untuk mengubah status Product menjadi Suspend. Product yang dapat diubah menjadi suspend, adalah product yang memiliki status deactivated.
- Untuk melakukan suspend product, klik data yang berstatus deactivated. Kemudian klik tombol Action > Suspend Product

Product Hierarchy				Action ~	¢
	Product Status	Account Num	Customer ID	+ Create Prod	luct
- 🟫 REY LAURENS TASIK	+ Deactivated	10440020	10440020		
SATELLITE DEC RENT [46582740844]	+ Active	10440020	10440020	🖉 Modify Pro	duct
MINIPACK BLOCKBUSTER [4658274084	+ Active	10440020	10440020	Activate Pr	oduct
SATELLITE PLATINUM [46582740844]	_			O Deactivate Suspend Pr	Product

Kemudian akan tampil form Suspend Product

Customer Data / S	Subscription						
Customer & P	roduct						
List Product	Suspend Product						
	Status *	Suspended					
	Product Name *	КА					
	Customer ID *	10440020					
	Effective From *	01/16/2024		10:11:46 AM	O		
	Current Status	Deactivated					
	Reason *						
						le	
		√ Subm	iit × Canc	el			

Isi field-field yang tersedia sesuai keterangan berikut :

- Status \* : Menampilkan status yang akan diproses. Otomatis terisi
- Product Name \* : Menampilkan informasi nama product. Otomatis terisi
- Customer ID\*: Menampilkan informasi Customer ID. Otomatis terisi
- Effective From \* : Pilih tanggal efektif untuk status suspend yang akan diproses
- Current Status : Menampilkan informasi status product saat ini
- Reason \* : Isikan dengan alasan untuk suspend product. Mandatory

	🗸 Submit	
Setelah Field-field yag tersedia diisi, klik tombol		untuk eksekusi proses.

#### F. Reactivate Product

- 4 Di form ini terdapat fitur untuk meng-aktivasi kembali product yang berstatus deactivated.
- Untuk melakukan re-aktivasi product, klik data yang berstatus deactivated. Kemudian klik tombol Action > Reactivate Product

#### Integrated SMS System Dokumen User Manual - Customer Data

duct Hierarchy				Action ~
	Product Status	Account Num	Customer ID	+ Create Product
LAURENS TASIK	+ Suspended	10440020	10440020	
ATELLITE DEC RENT [46582740844]	+ Active	10440020	10440020	🖉 Modify Product
IPACK BLOCKBUSTER [4658274084-	+ Active	10440020	10440020	Activate Produce
LITE PLATINUM [46582740844]	_			
				Deactivate Pro
				ž≣ Suspend Produ
				Reactivate Pro

## **4** Kemudian akan tampil form Reactivate Product

Customer Data / Subscription							
Customer & Product							
List Product Reactiva	te Product						
	Status * 🛛 🖌	ACTIVE					
Pro	duct Name *	KA					
Ci	ustomer ID *	10440020					
Effe	ctive From *	01/16/2024		10:18:16 AM	©		
Cu	irrent Status S	Suspended					
	Reason *						
						11	
		√ Submit	× Cance				

Isi field-field yang tersedia sesuai keterangan berikut :

- Status \* : Menampilkan status yang akan diproses. Otomatis terisi
- Product Name \* : Menampilkan informasi nama product. Otomatis terisi
- Customer Ref \* : Menampilkan informasi Customer Ref. Otomatis terisi
- Effective From \* : Pilih tanggal efektif untuk status reaktivasi yang akan diproses
- Current Status : Menampilkan informasi status product saat ini
- Reason : Isikan dengan alasan untuk reaktivasi product.

🗸 Submit

Setelah Field-field yag tersedia diisi, klik tombol

untuk eksekusi proses

- Hasil dari proses reactivate product adalah :
  - Status produk di SMS: Active.
  - Status produk di sistem provisioning: Active
  - Status account: Menjadi Active.

#### G. Change Card

- Fitur Change Card Digunakan untuk melakukan perubahan no kartu / product lab.
- Untuk melakukan change card, klik data di grid. Kemudian klik tombol Action > Reactivate Product

10406004 10406004	4	RONALD REIDI KAMBEY		Deactivate Product
Product Hierarchy				∛≣ Suspend Product
	Product S	tatus Acco	ount Num Customer ID	Reactivate Product
- 🏫 RONALD REIDI KAMBEY		Disconnected 1040	10406004	🕼 Change Card
NOMAT 2 [42616052421]	<b>(+</b> )	ctive 1040	10406004	
NOMAT 2 [/0092329534]	+ /	active 10400	06004 10406004	A Refresh Card
NOMAT 4 [70092329534]	+	active 10400	10406004	🖉 Change Package

## ♣ Kemudian akan tampil form Change Card

Customer Data / Subscription			
Customer & Product			
List Product Change Card			
Customer N	lame * 10406004-RONALD REIDI KAM	IBEY	
Account N	lame * 10406004-RONALD REIDI KAM	IBEY	
Old	Card *		Q
New	Card *		
Change	Now? Yes	~	
Chang	e Date 02/22/2024	03:07:57 AM	٥
Re	ason*		
			11
	✓ Submit	×Cancel	

Isi field-field yang tersedia sesuai keterangan berikut :

- Customer Name \* : Menampilkan informasi customer name. Otomatis terisi
- Account Name \* : Menampilkan informasi account name. Otomatis terisi
- Old Card \* : Pilih lalu akan tampil list data card number, pilih salah satu data dengan klik <a href="https://choose">choose</a>. Mandatory
- New Card \* : Isikan dengan data Card baru
- Change Now ? : Pilih status waktu perubahan
- Change Date : Isikan dengan tanggal dan waktu eksekusi chang card, jika status Change Now yan dipilih adalah **No**
- Status \* : Menampilkan status yang akan diproses. Otomatis terisi
- Reason \* : Isikan dengan alasan untuk change card.

Setelah Field-field yag tersedia diisi, klik tombol untuk eksekusi proses

- Hasil dari proses change card adalah :
  - Status produk di SMS: No kartu berubah
  - Status produk di sistem provisioning: No kartu berubah
  - Status account: Tidak ada perubahan

#### H. Refresh Card

4 Di Refresh Card sistem Akan dikirimkan no kartu ke sistem provisioning untuk direfresh.

Untuk melakukan refresh card, klik data di grid. Kemudian klik tombol Action > Refreshh Product

Customer Data / Subscription						🖉 Modify Product
List Product Product Status	Finance Attributes	Services Addresses	Price Plan Ove	erride Price Promo	Product Histor	<ul> <li>Activate Product</li> </ul>
10406004	10406004		RONALD REIDI KAME	3EY		<ul> <li>Deactivate Product</li> </ul>
Product Hierarchy						i Suspend Product
		Product Status		Account Num	Customer ID	<ul> <li>Reactivate Product</li> </ul>
- 🕝 RONALD REIDI KAMBEY		+ Discor	nnected	10406004	10406004	🖉 Change Card
NOMAT 2 [42616052421]		+ Active	1	10406004	10406004	2 Refresh Card
NOMAT 4 [42616052421]		+ Active		10406004	10406004	E Reficial Gala
NOMAT 4 [70092329534]		+ Active		10406004	10406004	🖉 Change Package

**4** Kemudian akan tampil form Refresh Card

Customer & P	roduct								
List Product	Refresh Card								
	Customer N	ame *	10406004-RONALD	REIDI KAMBEY					
	Account N	ame *	10406004-RONALD	REIDI KAMBEY					
	Card Nun	nber *	70092329534				Q		
	Change	Now	Yes		~				
	Change	e Date	02/22/2024			05:56:12 AM		©	
	Rea	ison *							
				′Submit ×	Cancel				

Isi field-field yang tersedia sesuai keterangan berikut :

- Customer Name \* : Menampilkan informasi customer name. Otomatis terisi
- Account Name \* : Menampilkan informasi account name. Otomatis terisi
- Card Number \* : Pilih lalu akan tampil list data card number, pilih salah satu data dengan klik choose. Mandatory
- Change Now ? : Pilih status waktu perubahan
- Change Date : Isikan dengan tanggal dan waktu eksekusi chang card, jika status Change Now yan dipilih adalah No
- Status \* : Menampilkan status yang akan diproses. Otomatis terisi
- Reason \* : Isikan dengan alasan untuk change card.

Setelah Field-field yag tersedia diisi, klik tombol

✓ Submit

untuk eksekusi proses

- Hasil dari proses refresh card adalah :
  - Status produk di SMS: Tidak berubah
  - Status produk di sistem provisioning: Kartu direfresh
  - Status account: Tidak ada perubahan

#### I. Change Package

- Change Card sistem Akan dikirimkan no kartu ke sistem provisioning untuk direfresh. digunakan untuk menukar satu/lebih dari satu produk ke satu/lebih produk lain dalam nomor kartu / product label yang sama.
- Untuk melakukan change card, klik data di grid. Kemudian klik tombol Action > Change Package

	RONALD REID	01 KAMBEY		Deactivate Produc
				š≡ Suspend Product
<b>^</b>	Product Status	Account Num	Customer ID	<ul> <li>Reactivate Production</li> </ul>
	+ Disconnected	10406004	10406004	🖉 Change Card
	+ Active	10406004	10406004	
	+ Active	10406004	10406004	🖉 Refresh Card
	+ Active	10406004	10406004	Change Package
	+ Active	10406004	10406004	I Remove Package
	*	Product Status   Product Status   Product Status    Product Status    Active   Active   Active   Active   Active   Active   Active    Active    Active     Active      Active	Product Status     Account Num       + Disconnected     10406004       + Active     10406004	Product Status         Account Num         Customer ID           +         Disconnected         10406004         10406004           +         Active         10406004         10406004

#### Kemudian akan tampil form Change Package

Customer Data / S	Subscription								
Customer & Pr	roduct								
List Product	Change Package								
		Customer Name *	10406004-RONALD REIDI KAMBEY						
		Account Name *	10406004-RONALD REIDI KAMBEY						
	Old Package *		Q	+		New Package *		Q	+
		Change Now?	Yes	~					
		Change Date	02/22/2024	•	07:53:43 AM		O		
		Reason *							
								<i>i.</i>	
			✓ Submit	× Cancel					

Isi field-field yang tersedia sesuai keterangan berikut :

- Customer Name \* : Menampilkan informasi customer name. Otomatis terisi
- Account Name \* : Menampilkan informasi account name. Otomatis terisi
- Old Package \* : Pilih package lama yang akan diganti dengan klik
   Ialu akan tampil list data package, pilih salah satu data dengan klik
   Choose
   Mandatory
- New Packge \* : Pilih package baru dengan klik lalu akan tampil list data package, pilih salah satu data dengan klik <a href="https://www.choose">Choose</a>. Mandatory

- Change Now ? : Pilih status waktu perubahan
- Change Date : Isikan dengan tanggal dan waktu eksekusi change package, jika status Change Now yang dipilih adalah No
- Reason \* : Isikan dengan alasan untuk change package.

Setelah Field-field yag tersedia diisi, klik tombol untuk eksekusi proses

Submit

- Hasil dari proses refresh card adalah :
  - Status produk lama di SMS: Disconnected
  - Status produk baru di SMS: Tidak berubah
  - Status produk di sistem provisioning: Change package.
  - Status account: Tidak ada perubahan.

#### J. Remove Package

- Remove Package digunakan untuk meremove 1 product/package di sistem provisioning. Product yang dapat di remove, yaitu product yang memiliki status Active/ Deactivated/ Suspended
- Untuk melakukan remove card, klik data di grid. Kemudian klik tombol Action > Remove Package

Customer Data / Subscription						C Modify Product
List Product Product Sta	atus Finance A	Attributes Service	s Addresses Price Pla	n Override Price	Promo Product His	tor • Activate Product
10406004	1040600	4	RONALD	REIDI KAMBEY		Deactivate Product
Product Hierarchy						¥≡ Suspend Product
		<u>^</u>	Product Status	Account Num	Customer ID	<ul> <li>Reactivate Product</li> </ul>
- 🏫 RONALD REIDI KAMBEY			+ Disconnected	10406004	10406004	🖉 Change Card
NOMAT 5 [4261605242	000005041		+ Active	10406004	10406004	C <sup>2</sup> Defreeb Card
NOMAT 2 [4261605242	92329534]		+ Active	10406004	10406004	Refresh Card
NOMAT 4 [7009232953	4]		+ Active	10406004	10406004	🖉 Change Package
NOMAT [70092329534]			+ Active	10406004	10406004	I Remove Package
	[4] D [40616050401]		+ Active	10406004	10406004	En rishiove i dokage

#### Kemudian akan tampil form Remove Package

ustomer & F	Product				
st Product	Remove Package				
	Statu	s* DISCONNECTED			
	Product Nam	e* RC			
	Customer I	D* 10406004			
	Effective Fror	n* 02/22/2024		07:34:06 PM	Ø
	Current Stat	us Active			
	Remove No	W? Yes	~		
	Reaso	n *			
			_		

Isi field-field yang tersedia sesuai keterangan berikut :

- Status \* : Menampilkan status yang akan diproses. Otomatis terisi
- Product Name \* : Menampilkan informasi nama product. Otomatis terisi
- Customer ID\*: Menampilkan informasi Customer ID. Otomatis terisi
- Effective From \* : Pilih tanggal efektif untuk status suspend yang akan diproses
- Current Status : Menampilkan informasi status product saat ini
- Remove Now \* ? : Pilih status waktu remove apakah sekarang
- Reason \* : Isikan dengan alasan untuk remove package. Mandatory

#### ✓ Submit

Setelah Field-field yag tersedia diisi, klik tombol

untuk eksekusi proses

- Hasil dari proses refresh card adalah :
  - Status produk di SMS: Disconnected
  - Status produk di sistem provisioning: Product/package di-remove.
  - Status account: Jika status semua produk milik account tersebut Disconnected, maka status account akan diubah menjadi Disconnected
### K. Disconnect Product

- Di form ini terdapat fitur untuk mengubah status Product menjadi Disconnect. Dapat digunakan untuk mengubah data pelanggan yang berhenti atas kemauan sendiri.
- Product yang dapat diubah menjadi disconnect, adalah product yang memiliki status Active / Deactivated / Suspended.
- Untuk melakukan Disconnect product, klik data yang berstatus Active / Deactivated / Suspended pada grid. Kemudian klik tombol Action > Disconnect Product

Product Hierarchy					Action ~
	Product Sta	atus	Account Num	Customer ID	+ Create Product
- 🕆 REY LAURENS TASIK	+ Su	ispended	10440020	10440020	
SATELLITE DEC RENT [46582740844]	+ A0	tive	10440020	10440020	🖉 Modify Produc
MINIPACK BLOCKBUSTER [4658274084	+ A0	tive	10440020	10440020	Activate Produ
SATELLITE PLATINUM [46582740844]	_				
					<ul> <li>Deactivate Pro</li> </ul>
					š≘ Suspend Produ
					Reactivate Pro
					© Disconnect Pro
Daga 1 of 1 / O records )					

#### **4** Kemudian akan tampil form Disconnect Product

Customer Data /	Subscription					
Customer & P	roduct					
List Product	Disconnect Product					
	Status *	DISCONNECTED				
	Product Name *	КА				
	Customer ID *	10440020				
	Effective From *	01/16/2024		10:37:27 AM	O	
	Current Status	Suspended				
	Reason *					
		√ Sut	omit × Cance	el		li

Isi field-field yang tersedia sesuai keterangan berikut :

- Status \* : Menampilkan status yang akan diproses. Otomatis terisi
- Product Name \* : Menampilkan informasi nama product. Otomatis terisi
- Customer Ref \* : Menampilkan informasi Customer ID. Otomatis terisi
- Effective From \* : Pilih tanggal efektif untuk status disconnect yang akan diproses
- Current Status : Menampilkan informasi status product saat ini
- Reason : Isikan dengan alasan untuk disconnect product.



- Hasil dari proses Disconnect Product adalah :
  - Status produk di SMS: Disconnected.
  - Status produk di sistem provisioning: Isolir
  - Status account: Jika semua produk milik account tersebut statusnya Disconnected, maka status account akan diubah menjadi Disconnected

#### L. Terminate Product

- Di form ini terdapat fitur untuk mengubah status Product menjadi Terminate. Product yang dapat diubah menjadi terminate, adalah product yang memiliki status disconnected.
- Untuk melakukan Terminate product, klik data yang akan diproses pada grid. Kemudian klik tombol Action > Terminate Product

Product Hierarchy				Action ~	¢
	Product Status	Account Num	Customer ID	+ Create Proc	duct
- 🕆 REY LAURENS TASIK	+ Disconnected	10440020	10440020		
SATELLITE DEC RENT [46582740844]	+ Active	10440020	10440020	🖉 Modify Pro	oduct
MINIPACK BLOCKBUSTER [4658274084	+ Active	10440020	10440020	Activate P	roduct
				<ul> <li>Deactivate</li> </ul>	Product
				∛⊟ Suspend P	roduct
				<ul> <li>Reactivate</li> </ul>	Product
				© Disconnec	t Product
Page For F(3 records)			Previo	© Terminate	Product

Kemudian akan tampil form Terminate Product

Customer Data /	Subscription					
Customer & P	roduct					
List Product	Terminate Product					
	Status *	Terminated				
	Product Name *	КА				
	Customer ID *	10440020				
	Effective From *	01/16/2024		10:40:49 AM	Ø	
	Current Status	Disconnected				
	Reason *					
						le
		√ Subm	it × Cance			

Isi field-field yang tersedia sesuai keterangan berikut :

- Status \* : Menampilkan status yang akan diproses. Otomatis terisi
- Product Name \* : Menampilkan informasi nama product. Otomatis terisi
- Customer Ref \* : Menampilkan informasi Customer ID. Otomatis terisi
- Effective From \* : Pilih tanggal efektif untuk status terminate yang akan diproses
- Current Status : Menampilkan informasi status product saat ini
- Reason : Isikan dengan alasan untuk terminate product.

Setelah Field-field yag tersedia diisi, klik tombol untuk eksekusi proses

#### M. Delete Data

Untuk menghapus product, klik data yang akan dihapus pada grid. Kemudian klik tombol Action > Delete Data

	Product Status	Account Num	Customer ID	+ Create Product
TEY LAURENS TASIK	+ Terminated	10440020	10440020	
prod adang ewrwr [PT TEST]	+ Active	10440020	10440020	🖉 Modify Product
L QURAN AL KAREEM [PT TEST 2] ATELLITE DEC RENT [46582740844]	+ Active	10440020	10440020	<ul> <li>Deactived Product</li> </ul>
ELLITE PLATINUM [46582740844]	+ Active	10440020	10440020	x= a
CK BLOCKBUSTER [46582740844]	+ Active	10440020	10440020	i ≥ Suspend Product
PORATE PRICE [PT TEST2]	+ Disconnected	10440020	10440020	Reactivate Product
				Disconnect Product
				© Terminate Product

4 Kemudian akan muncul kotak konfirmasi. Klik Yes untuk melanjutkan proses hapus data.

Are you su	re to d	delete this data? $^{ imes}$
	Yes	No

## 2.3.2 Tab Product

Informasi detil dari product dapat dilihat di tab Product. Klik salah satu product pada grid, kemudian klik tab Product :

Customer Data / Subscription						
List Product Product Status	Finance Attributes	Services Addresses Pri	ice Plan Override	Price Promo		
10440020	10440020	REY LAURENS T	ASIK			Q
Product Hierarchy					Action ~	Ş
		Product Status	Account Num	Customer ID	Product Nan	ne
- 🟫 REY LAURENS TASIK		+ Terminated	10440020	10440020	KA	
prod adang ewrwr [PT TE		+ Active	10440020	10440020	WX	
SATELLITE DEC RENT [4		+ Active	10440020	10440020	WJ	

Berikut adalah tampilan tab Product :

Customer Data /	Subscription									
List Product	Product	Status	Finance	Attributes	Services A	ddresses	Price Plan	Override Price	Promo	
Product						Informat	ion			
	Product Name	e* WX					Package	e: None		
Custo	mer Order Numb	er					Parent Produc	t: None		
0	l'an Ondan Name						Product Bill To	o: n\a		
Sup	nier Order Numb	ler				Chan	iges Allowed Fron	n: -		
				🖉 Modi	ify	Curre	ent Product Statu	s : Prospected		
						h	nvoicing Company	y: TransVision		

## A. Modify Product

Unt	tuk melakuka Istomer Data / 3	n perubahai	n data pro	duct, klik to	ombol	/lodify
1	List Product	Product	Status	Finance	Attributes	Services
	Product					
		Product Name	* WX			
	Custom	er Order Numb	er			
	Suppl	ier Order Numb	er			
						dify

+ Lalu akan tampil form modify product seperti berikut :

Product	WX			
Customer Order Number				
Supplier Order Number				
Transfer Indicator				
			Submit 🗸	Close ×

2.3.3 Tab Status

↓ Untuk melihat informasi detil terkait status, klik tab Status

Customer Data	/ Subscription								
List Product	Product	Status	Finance	Attributes	Services Address	ses Price Plan	Override Price	Promo	
Product					Inf	formation			
	Product Name	e* WX				Packa	ige : None		

4 Lalu akan tampil tab Status yang menampilkan list status dari product seperti berikut :

Customer Data / Subscription							
List Product Product	Status	Finance	Attributes	Services Addresses	Price Plan	Override Price	Promo
Start Date Time	~	Searching				Search	
Start Date Time			Status	Reason	n	rnum	Action
2021-08-14 00:00:00			Active			1	
Page 1 of 1 ( 1 records )							Previous 1 Next

### A. Modify Data

 User dapat melakukan perubahan data dengan klik

Customer Data / Subscription										
List Product Product	Status	Finance	Attributes	Services Addresses	Price Plan	Overric	le Price	Event Source	Promo	
Start Date Time	~	Searchin	g				Search			
Start Date Time			S	tatus	Reason		rnum	А	ction	
2019-04-10 00:00:00			A	ctive			1	l	2	
Page 1 of 1 ( 1 records )								F	revious	Next

#### Lalu akan tampil form berikut :

Modify Currer	nt Status		×
Status	Active		
Effective From	10 / 04 / 2019	00.00.00	
Reason			
		Subr	
		Subn	Close X

Isi field-field yang tersedia sesuai keterangan berikut :

- Status : Menampilkan informasi status product
- Effective From : Pilih tanggal efektif product
- Reason : Isikan dengan alasan perubahan data.



## 2.3.4 Tab Finance

4 Untuk melihat informasi detil terkait finance, klik tab Finance.

Customer Data / S	Subscription							
List Product	Product	Status	Finance	Attributes	Services Address	es Price Plan	Override Price	Promo
Start Date Tir	ne	~	Searching				Search	
Start Date Time	е			Status	Rea	son	rnum	Action
2021-08-14 00:	00:00			Active			1	

Berikut adalah tampilan tab Finance :

ist Product Product St	tatus Finance	Attributes	Services Addresses	Price Plan	Override Price	Promo
Product			Contac	t Information		
Account *	10440020			Name		
Subscription				Address	PERUM TIARA PI NO B7 14/44, SI	RATAMA JL SUMATERA NDUADI-MLATI ,
Budget Centre				Email	REYLAURENSTA	SIK@GMAIL.COM
Contract Refference				Daytime Tel		
Product Label	46582740844			Evening Tel		
Contracted Point of Supply*	Taxable			Mobile *	081270681234	
Tax Exemption Refference				Fax		
Additional Exemption Information						Modi

## A. Modify Product

4 User dapat melakukan perubahan data product dengan klik

🖉 Modify

Customer Data /	Subscription				
List Product	Product	Status	Finance	Attributes	Services Addresse
Product					
	A	ccount *	10440020		
	Sub	scription			
	Budge	et Centre			
	Contract Re	fference			
	Produ	ict Label	46582740844	4	
Cont	racted Point of	Supply*	Taxable		
Тах	Exemption Re	fference			
Additional	Exemption Info	ormation			
					// Modify

Lalu akan tampil form modify product seperti berikut :

Subscription Budget Center Contact Refference Product Label		~		
Budget Center Contact Refference Product Label		~		
Contact Refference Product Label				
Product Label				
	46582740844			
Contracted point of supply	Taxable	~		
Fax Exemption reference				
Additional Exemption nformation				
Current Detail Effective From	mm/dd/yyyy			
			Sub	omit 🗸

Modify Product Details

4 User dapat melakukan perubahan data Contact Information dengan klik

🖉 Modify

 $\times$ 

Price Plan	Override Price	Promo
Contact In	formation	
	Name	
	Address	PERUM TIARA PRATAMA JL SUMATERA NO B7
	Email	REYLAURENSTASIK@GMAIL.COM
	Daytime Tel	
	Evening Tel	
	Mobile *	081270681234
	Fax	
		🖄 Modify

Lalu akan tampil form modify Contact Information seperti berikut :

Name		
Address	PERUM TIARA PRATAMA JL SUMATERA NO B7 14/44 , SINDUADI- MLATI , KAB.SLEMAN , DI YOGYAKARTA INDONESIA	
E-Mail	REYLAURENSTASIK@GMAIL.COM	
Daytime Tel		
Evening Tel		
Mobile	081270681234	
Fax		
		Submit / Close X

Isi field-field yang tersedia di form. Setelah form selesai diisi klik tombol untuk menyimpan data

## 2.3.5 Tab Attributes

4 Untuk melihat informasi detil terkait atribute product, klik tab Attributes.

Customer Data / S	Subscription									
List Product	Product	Status	Finance	Attributes	Services A	ddresses	Price Plan	Override Price	Promo	
Product						Contact	Information			
	Accoun	t* 104	40020				Name			

**4** Berikut adalah tampilan form tab Attributes

Customer Data / S	Subscription									
List Product	Product	Status	Finance	Attributes	Services Addresses	Price Plan	Override Price	Promo		
Attribute		~	Searching			Search				+
Attribute	Valu	Je	Attachment	Document		Start Date	End Date		Action	
Page 0 of 0 (	0 records )						F	Previous	0	Next

## Tambah Data

4 Untuk menambah data Attribute, klik tombol +

Сц	istomer Data / Su	bscription										
	List Product	Product	Status Fina	ance	Attributes	Services Addresses	Price Pl	an (	Override Price	Event Source	Promo	
	Attribute		•	Searchi	ing			Search				+
	Attribute		Value	At	tachment Docun	nent			Start Date		End Date	

↓ Lalu akan tampil form Create Product Atributes seperti berikut :

Customer Data / Subscription		
Product Attribute		
Create Attribute Product		
Product Attribute Type *		Q
Value 1*		
		Cancel Save changes

Isi field-field yang tersedia sesuai dengan keterangan berikut :

- Product Attributes Type \* : Klik
   Ialu pulih attributes type
- Value 1 \* : Isikan dengan value 1



## 2.3.6 Tab Services Addresses

4 Untuk melihat informasi detil terkait data Services Addresses, klik tab Services Addresses.

Cu	stomer Data / Subsc	ription										
	List Product Pro	oduct Statu	s Fina	ance	Attributes	Services Addresses	Price Plan	Override P	rice Promo			
	Attribute		~	Sear	ching			Search				+
	Attribute Value Attachment Document					Start Date	Er	nd Date	Action			

✤ Kemudian akan tampil halaman tab Services Addresses

st Product Produ	ct Status	Finance	Attributes	Services Addresses	Price Plan	Override Price	Promo			
Address		Sear	ching		Search					-
			unig		ocarcin					
Address					Start Da	ite		End Date	Action	
PERUM TIARA PRATAM	A JL SUMATERA N	0 B7 14/44			2021-08	-14 00:00:00			1	

## A. Modify Service Addresses

4 User dapat melakukan perubahan data service addresses dengan klik data pada grid,

kemudian klik 🖉									
Customer Data / Subscription									
List Product Product	Status Finance	Attributes	Services Addresses	Pric	e Plan Override Price	Promo			
Address	► Sea	rching		Sea	ırch				+
Address					Start Date		End Date	Action	
PERUM TIARA PRATAMA JL	SUMATERA NO B7 14/44				2021-08-14 00:00:00				
Page 1 of 1 ( 1 records )							Previous	1	Next

♣ Kemudian akan tampil form berikut :

Address Line 1*	PERUM TIARA PRATAMA		
Address Line 2	JI SUMATERA NO B7 14/44		
Additional Address 1	KAB.SLEMAN		
Additional Address 2	DI YOGYAKARTA		
City *	SINDUADI-MLATI		
Zipcode *	55284		
Start Date	08/14/2021		
End Date	mm/dd/yyyy		

## 2.3.7 Tab Price Plan

**4** Untuk melihat informasi detil terkait data Price Plan, klik tab Price Plan.

Customer Data /	Subscription											
List Product	Product	Status	Finance	Attributes	Services Addresses	Pric	e Plan	Override Price	Promo			
Address			✓ Sean	ching		Sea	ırch					+
Address							Start Da	ate		End Date	Action	

↓ Kemudian akan tampil halaman tab Price Plan seperti berikut :

Customer Data / Subscription				
List Product Product Status Finance Att	ributes Services Addresses	Price Plan Override Price	Promo	
Price Plan   Searching			Search	
Price Plan	Product QTY	Additional QTY	Start Date	End Date
TEST ABC	1	0	14-08-2021	
Tarif Group IDR CUBMU	1	0	14-08-2021	
Tarif Group IDR DTH	1	0	14-08-2021	
Tarif Group IDR INTERNET	1	0	14-08-2021	
Tarif Group IDR XSTREAM	1	0	14-08-2021	
Page 1 of 1 (5 records )			Previous	1 Next

## 2.3.8 Tab Override Price

**4** Untuk melihat informasi detil terkait data Override Price, klik tab Override Price.

Cu	istomer Data / S	ubscription									
	List Product	Product	Status	Finance	Attributes	Services Addresses	Price Plan	Override Price	Promo		
	Price Plan			✓ Searc	hing				Search		
	Price Plan				Product	QTY	Additional QTY		Start Dat	e	End Date

4 Kemudian akan tampil halaman tab Override Price Plan seperti berikut :

Customer Data / Sub	oscription												
List Product	Product	Status	Finance	Attributes	Services	Addresses	Price Plan	Override Price	Promo				
Start Date	Start Date   Searching						Search						+
Start Date		End Date		Initiation		Periodic		Termination		Suspensi		Action	
Page 0 of 0 ( 0 n	ecords)										Previous	0	Next

## A. Tambah Data

 Untuk melakukan tambah data, klik tombol +

List Product	Product	Status	Finance	Attributes	Services	Addresses	Price Plan	Override Price	Promo	-			
Start Date			✓ Sear	ching			Search						+
Start Date		End Date		Initiation		Periodic		Termination		Suspensi		Action	
Page 0 of 0 (	0 records )										Previous	0	Next

4 Kemudian akan tampil Form Create Override Price seperti berikut :

Start Date*				
hh / bb / tttt				Ċ
End Date				
hh / bb / tttt				Ċ
Notes				
Initiation Price (PSB)		Initiation Price		
	~	Periodic Price		
Periodic Price		Termination Price		
	~	Suspension Price		
Termination Price		Suspend Periodic Price		
	~			
Suspension Price		Reactivation Price		
	~			
Suspended Periodic Price				
	~			
Reactivation Price				
	~			I
			Submit 🗸	Close

data.

# 2.3.9 Tab Promo

4 Untuk melihat informasi detil terkait data Promo, klik tab Event Promo

Сι	ustomer Data / S	Subscription											
	List Product	Product	Status	Finance	Attributes	Services	Addresses	Price Plan	Override Price	Promo			
	Start Date			✓ Sear	ching			Search					+
	Start Date		End Date		Initiation		Periodic		Termination		Suspensi	Action	

#### Berikut adalah tampilan tab Event Promo :

Customer Data /	Subscription													
List Product	Product	Status	Finance	Attributes	Services Addresses	Pr	ice Plan	Override Price	Promo					
Promo Progr	am		✓ Searc	ching					Search	Ş				+
_											-			
Promo Program	m		Valid From		Valid To		First Billin	ig Date		Notes		Action		
Page 0 of 0 (	0 records )										Previous	0	Ne)	ct

### A. Tambah Data

🞍 Untuk melakukan penambahan data, Klik tombol +

Cu	stomer Data / S	ubscription										
	List Product	Product	Status	Finance	Attributes S	ervices Addresses	Price Plan	Override Price	Promo			
	Promo Progra	m	~	Sear	ching				Search	¢		+
	Promo Program	ı.		Valid From		Valid To	First Billin	g Date		Notes	Action	

✤ Kemudian akan tampil form tambah data seperti berikut :

ustomer Data / Subscription	
Product Promo	•
Create Promo Product	
Promo Program *	
	Q
Valid From*	
hh / bb / tttt	<b></b>
Valid To	
hh / bb / tttt	<b>—</b>
Notes	
	Cancel Save changes

Isi field-field yang tersedia, kemudian klik tombol

Save changes

untuk menyimpan data.

## 2.4 Integrated Query

Merupakan fasilitas untuk melihat dan mencari data Integrated Query yang teridiri dari informasi Customer, Account dan Product.

4 Untuk mengakses menu Integrated Query. Klik menu Customer Data > Integrated Query



↓ Kemudian akan tampil halaman Integrated Query Seperti Berikut :

Customer [	)ata / Integrat	ed Query						
Integrat	ed Query	Customer Account	Product					
							a	¢
Custo	mer Ref	Company Name		Account Num	Account Name	Product Name	Product Label	
+	10336640	YOPIE HAROLD I SAKUL		10336640	YOPIE HAROLD I SAKUL	42697490540	BONUS DIAMOND+	BULAN
+	10079306	ZAINUDDIN		10079306	ZAINUDDIN	42596413650	BONUS DIAMOND+	BULAN
+	10168485	AGUNG WIHARTANTO		10168485	AGUNG WIHARTANTO	42615482744	BONUS DIAMOND+	BULAN
+	10212174	TUMIAR HAHOLONGAN SA	GALA	10212174	TUMIAR HAHOLONGAN SAGALA	42668908330	BONUS DIAMOND+	BULAN
+	10230760	RAKHMAT CHANDRA MAD	YATMAJA	10230760	RAKHMAT CHANDRA MADYATMAJA	42568599775	BONUS DIAMOND+	BULAN
Page	1 of 1 ( 5 recor	ds)					Previous 1	Next

## 2.4.1 Tab Integrated Query

4 Di halaman Tab Integrated Query menampilkan list Company Integrated Query, untuk melihat

informasi detil klik icon

Cu	stomer Data / Integrate	ed Query						
	Integrated Query	Customer	Account	Product				
								Q ¢
	Customer Ref		Company Name		Account Num	Account Name	Product Name	Product Label
	- 10336640 Product Status : Active Product Seq : 1 Parent Product Seq : Start Date : 2019-05-0 End Date :	e )4 00:00:00	YOPIE HAROLD	I SAKUL	10336640	YOPIE HAROLD I SAKUL	42697490540	BONUS DIAMOND+ 1 BULAN
	+ 10079306		ZAINUDDIN		10079306	ZAINUDDIN	42596413650	BONUS DIAMOND+ 1 BULAN

## 2.4.2 Tab Customer

- 4 Untuk melihat daftar Customer yang terintegrated, klik salah satu data integrated query di tab
  - 1, kemudian klik tab Customer

С	stomer Data / Integrated Query											
	Integrated Query	Customer Account	Product									
							Q (	\$				
	Customer Ref	Company Name		Account Num	Account Name	Product Name	Product Label					
	+ 10336640	YOPIE HAROLD I SAKU	L	10336640	YOPIE HAROLD I SAKUL	42697490540	BONUS DIAMOND+ 1 BULAN	]				

4 Kemudian akan tampil halaman Customer yang berisi list Customer seperti berikut :

С	Customer Data / Integrated Query											
	•											
	Integrated Query	Customer	Account	Product								
									Ş			
	Customor rof	Customer Nem	20	Customer Type	Customor Catogory	Market Segment	Parent Pof	Invoicing Company	Notos			
	Customer fer	Customer Nam	le	Gustomer Type	Customer Category	Market Seyment	Falent Kei	involcing company	Notes			
	10336640	YOPIE HAROLD	I SAKUL	REGULAR	Residential	DTH RESIDENTIAL		TransVision				

## 2.4.3 Tab Account

Untuk melihat daftar Account yang terintegrated, klik salah satu data integrated query di tab 1, kemudian klik tab Account

stomer Data / Integ	rated Query								
Integrated Query	Customer	Account	Product						
								Q	
Customer Ref	Company N	Name		Account Num	Account Name	Product Name	Product Label		
+ 10336640	) YOPIE HAR	ROLD I SAKUL		10336640	YOPIE HAROLD I SAKUL	42697490540	BONUS DIAMON	ND+ 1 BUI	AN

**4** Kemudian akan tampil halaman Account yang berisi list Account seperti berikut :

С	ustomer Data / Integ	grated Query						
	•							
	Integrated Query	Customer	Account	Product				
								Ş
	Account Number	Account Name		Account Status	Currency Code	Email	Address	
	10336640	YOPIE HAROLD I S	AKUL	Active	IDR	RUDHARSAK@GMAIL.COM	PERUM KARTI USADA NO 6 PERUM KARTI USADA NO 6 , PERUM K	ARTI USA
	<							>

## 2.4.4 Tab Product

Untuk melihat daftar Product yang terintegrated, klik salah satu data integrated query di tab 1, kemudian klik tab Product

С	ustomer Data / Integra	ated Query					
	Integrated Query	Customer Account	Product				
	Customer ID	Company Name	Account Num	Account Name	Product Label	Product Name	
	+ 10143265	YOPIE HAROLD I SAKUL	10143265	YOPIE HAROLD I SAKUL	42611343403	PAKET NASIONAL	

**4** Kemudian akan tampil halaman Product yang berisi list Product :

Cust	omer Data / Integ	rated Query							
h	ntegrated Query	Customer	Account	Product					
	Product Hierar	chy							
	🗸 숚 Item								
<ul> <li>PAKET NASIONAL [42611343403]</li> <li>BONUS BRONZE [42611343403]</li> </ul>									

4 Untuk melihat informasi detil product, klik salah satu Product :

Customer Data / Integ	rated Query		
Integrated Query	Customer	Account	Product
Product Hiera	rchy		
V C Item	T NASIONAL [ JS BRONZE [4	4261134340 2611343403	)3] }]

4 Lalu pada halaman bagian bawah akan tampil tab detail product seperti berikut :

Detail Pro	duct						
Product	Status	Finance	Attributes	Services Addresses	Price Pl	an Override Price	Promo
Produc	ot				Ir	nformation	
	Product	Name *	NT			Packag	e : None
Cu	Istomer Order M	Number				Parent Produc	ot : None
						Product Bill T	o: n\a
s	Supplier Order M	Number				Changes Allowed Fror	n: -
						Current Product Statu	s : Prospected
						Invoicing Compan	y: TransVision

4 Klik tab Status untuk melihat informasi status, tampilan tab status seperti berikut :

Detail Pro	oduct										
Product	Status	Finance	Attributes	Services Addresses	Price P	lan	Override Price	Promo			
Effectiv	ve dtm	~	Searching		Sea	ırch					
Start Dat	te Time					Statu	s		Reason		
2019-09-	17 00:00:00					Active	9				
Page 1	of 1 ( 1 record	ls)							Previous	1	Next

↓ Klik tab Finance untuk melihat informasi Finance , tampilan tab Finance seperti berikut :

Detail Product							
Product Status Finance	Attributes	Services Addresses	Price Plan	Override Price	Promo		
Product			Conta	ect Information			
Account *	10143265			Name			
Subscription				Address	PERUMAH/ SEWATU N	AN KARTI USADA DUSUN 0 5 03/04 , CAMPURSARI-BULU	* *
Budget Centre				Email	rudharsak@	Dgmail.com	
Contract Refference				Daytime Tel	029359668	13	
Product Label	42611343403			Evening Tel	029359668	13	
Contracted Point of Supply*	Taxable			Mobile *	085868379	1400	
Tax Exemption Refference				Fax			
Additional Exemption Information							

↓ Klik tab Attribute untuk melihat informasi Attribute, tampilan tab Attributes seperti berikut :

Detail Produc	et												
Product	Status	Finance	Attribut	tes	Services Addresses	Price Plan	Override I	Price	Promo				
Attribute		~	Sea	arching		Search							
_													
Attribute		Value		Attac	hment Document			Start Da	ate		End	Date	
Page 0 of 0	( 0 records )									Previo	us	0	Next

Klik tab Services Addresses untuk melihat informasi Services Addresses, tampilan tab Services Addressesseperti berikut :

Detail Product	t									
Product S	Status Finance	Attributes	Services Addresses	Price Plan	Overrio	de Price	Promo			
Address		✓ Searchi	ng	Search						
Address						Start Date	9		End Da	te
PERUMAHAN H	KARTI USADA DUSU	N SEWATU NO 5 03	/04			2019-09-1	17 00:00:00			
Page 1 of 1 (	1 records )							Previous	1	Next

Klik tab Price Plan untuk melihat informasi Price Plan, tampilan tab Price Plan seperti berikut :

Detail Product					
Product Status Finance Attributes	Services Addresses	Price Plan Override Price	Promo		
Price Plan V Searching	]	Search			
Price Plan	Product QTY	Additional QTY	Start Date	End Date	
Tarif Group IDR CUBMU	1	0	17-09-2019		
Tarif Group IDR DTH	1	0	17-09-2019		
Tarif Group IDR INTERNET	1	0	17-09-2019		
Tarif Group IDR XSTREAM	1	0	17-09-2019		
Page 1 of 1 ( 4 records )			Previous	1	Next

Klik tab Override Price untuk melihat informasi Override Price, tampilan tab Override Price seperti berikut :

Detail Produ	ıct											
Product	Status	Finance	Attributes	Services Addresses	Price Plan	Override	e Price	Promo				
Start Date		~	Searching		Search							
Start Date		End Date		Initiation	Periodic		Termina	ation		Sus	pensi	
Page 0 of 0	0 ( 0 records )								Previou	s	0	Next

♣ Klik tab Promo untuk melihat informasi Promo, tampilan tab Promo seperti berikut :

Detail Product									
Product Status	Finance	Attributes	Services Addresses	Price Plan	Override Pric	e Promo			
Promo Program	~	Searching		Search					
Promo Program		Valid From		Valid To	First Billi	ng Date		Notes	
Page 0 of 0 ( 0 records	)						Previous	0	Next